COQUILLE INDIAN HOUSING AUTHORITY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

Date: Time: Place:	September 25, 2024 1:45 p.m. Coquille Indian Housing Authority Office	
	2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 9742	20
Notice:	The meeting was scheduled at the regular meeting held August 22, 2024, rescheduled and confirmed by written notice on September 18, 2024.	
Chair Do	yle called the meeting to order at 1:48 p.m.	CALL TO ORDER
Chair Do	yle offered the invocation.	INVOCATION
Secretary/Treasurer More called the roll. Present onsite were Chair Doyle, Vice Chair Hunter, Secretary/Treasurer More, and Commissioner Garrett. Present by video conference were Commissioners Chambers and		ROLL CALL
Rocha. C establishe	Commissioner Chase was absent, excused. A quorum was ed.	QUORUM
Administ Marcy C Supervise	ff members present onsite were Executive Director Anne Cook, rative Services Manager Debbie Dennis, Accounting Manager hytka, Facilities Maintenance Manager Scott Felton, Projects or Scott Platter, Housing Programs Manager Tracey Mueller, sing Programs Specialist Shelley Estes.	
None.		PUBLIC COMMENT
	of the August 22, 2024 regular meeting were provided in the materials available online. (Copy attached to these minutes.)	MINUTES
•	/Treasurer More moved to approve the minutes of the August regular meeting, seconded by Commissioner Garrett. Motion	
	e Director Cook noted that agenda item 11B could be deferred eeting if necessary.	AMENDMENTS TO AGENDA
and Acco	Services, Homeowner Assistance Fund, Maintenance, Projects, bunting reports for August 2024 were provided in the meeting available online. (Copies attached to these minutes.)	DEPARTMENT REPORTS
Manager Projects	Programs Manager Tracey Mueller, Administrative Services Debbie Dennis, Facilities Maintenance Manager Scott Felton, Supervisor Scott Platter, and Accounting Manager Marcy eviewed and responded to questions regarding the department	

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Secretary/Treasurer More moved to approve the department reports, seconded by Vice Chair Hunter. Motion carried.

Materials from the September 9, 2024 Kilkich Residents Association AFFILIATE meeting and a Tribal Police Department report for August 2024 were provided in the meeting materials available online. (Copies attached to these minutes.)

KRA Chair Shelley Estes reviewed and responded to questions about upcoming KRA sponsored events.

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities.

Secretary/Treasurer More moved to approve the affiliate reports, seconded by Vice Chair Hunter. Motion carried.

A Master Projects List dated September 25, 2024; NWIHA BABA training materials dated September 18-19, 2024; a memo from CIHA Attorney Ed Clay Goodman dated September 24, 2024 regarding HUD NWONAP BABA training; a list of Oregon Department of Energy Community Heat Pump Deployment Program (CHPDP) regional administrative contacts dated September 3, 2024; memoranda from CIHA Attorney Ed Clay Goodman dated August 26 and 28, 2024 and September 6, 13, 18, and 24, 2024 regarding federal funding, legislative issues, and recent NAIHC activities; and, emails from G&G Storyteller regarding Native American Education dated September 11 and 23, 2024 were provided in the meeting materials available online. (Copies attached to these minutes.)

Executive Director Cook reviewed and responded to questions about the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Secretary/Treasurer More moved to approve the Executive Director's report, seconded by Commissioner Garrett. Motion carried.

None	BOARD COMMUNICATIONS
Commissioner Rocha left the meeting at 3:25 p.m.	SPECIAL ORDER
	BUSINESS
A Board and Council Review Draft of CIHA's FY 2025 Indian Housing Plan (IHP) and Board presentation notes dated September 25, 2024 were provided in the meeting materials available online. (Copies attached to these minutes.)	FY 2025 Indian Housing Plan

Kilkich Residents

Association

Tribal Police

Department

EXECUTIVE

DIRECTOR'S

REPORT

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Executive Director Cook reviewed and responded to questions about the draft FY 2025 Indian Housing Plan. The estimated grant amount of \$1,630,257 was provided in CIHA's FY 2025 preliminary allocation notice, which was based on the President's budget. Congressional appropriations were expected to be higher. The Plan continued existing programs at levels similar to prior years but divided Operations and Maintenance activities into separate programs to assist with BABA compliance.

Commissioner Garrett moved to approve the FY 2025 Indian Housing Plan and to forward the Plan to the Tribal Council for adoption and subsequent submission to HUD, seconded by Vice Chair Hunter. Motion carried.

Proposed revisions to the Monthly Housing Assistance Program (MHAP) Policy were provided in the meeting materials available online. (Copy attached to these minutes.) Monthly Housing Assistance Program (MHAP) Policy Revision

Due to time constraints, the proposed revision to the Monthly Housing Assistance Program (MHAP) Policy was deferred to the next meeting.

None.	PUBLIC COMMENT
The next regular meeting was scheduled to be held October 24, 2024 at 2:30 p.m.	NEXT MEETING
The meeting was adjourned at 4:01 p.m.	ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis Administrative Services Manager Signature

Date

Secretary/Treasurer Title