

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
ANNUAL MEETING MINUTES

Date: September 25, 2024
Time: 1:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held August 22, 2024; rescheduled and confirmed by written notice on September 18, 2024.

Chair Doyle called the meeting to order at 1:35 p.m. CALL TO ORDER

Chair Doyle offered the invocation. OPENING PRAYER

Secretary/Treasurer More called the roll. Present onsite were Chair Doyle, Vice Chair Hunter, Secretary/Treasurer More, and Commissioner Garrett. Present by video conference were Commissioners Chambers and Rocha. Commissioner Chase was absent, excused. A quorum was established. ROLL CALL

QUORUM

CIHA staff members present onsite were Executive Director Anne Cook, Administrative Services Manager Debbie Dennis, Accounting Manager Marcy Chytka, Facilities Maintenance Manager Scott Felton, Projects Supervisor Scott Platter, Housing Programs Manager Tracey Mueller, and Housing Programs Specialist Shelley Estes.

CITC Chapter 130 and CIHA's Bylaws, Code of Conduct, and Confidentiality Agreement were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.) ELECTION OF OFFICERS

The Board reviewed the sections of CITC Chapter 130 and the CIHA Bylaws pertaining to officers' duties. Secretary/Treasurer More read aloud the CIHA Code of Conduct and Confidentiality Agreement. Review of Officers Duties

Chair Doyle opened nominations for the office of Vice Chair. Vice Chair

Commissioner Garrett nominated incumbent Vice Chair Hunter. Commissioner Garrett moved to close nominations, seconded by Secretary/Treasurer More. Denise Hunter was elected by acclamation.

Secretary/Treasurer More moved to combine the offices of Secretary and Treasurer, seconded by Vice Chair Hunter. Motion carried. Secretary/Treasurer

Chair Doyle opened nominations for the office of Secretary/Treasurer.

