



## Kilkich Residents Association Board of Directors

Chair: Shelley Estes      Vice Chair: Alison Felton

Secretary: Scott Felton      Treasurer: Pam Lenox

Rocky Doyle, Sheldon Chase, Helen Howard

Regular Meeting  
CIHA Office and Zoom  
January 8, 2024

### AGENDA

1. Call to Order
2. Roll Call of Board Members and Introduction of Residents and Guests
3. Reading and Approval of Minutes from November 13, 2023, meeting
4. Amendments to Agenda
5. Treasurer's Report – Current balance is \$1,239.12.
6. Business
  - ✚ Holiday Décor Drawing – Recap.
  - ✚ Coffee & Cocoa with a Cop – Update.
  - ✚ Letter from Jan Doyle regarding Little Free Libraries – Discussion.
  - ✚ Tribal Small Donations Fund Application – Discussion.
  - ✚ Tribal Emergency Preparedness Classes – Update.
7. Sea~Ha Runner Notices/Additions
8. Public Comment
9. Next KRA Board Meeting – February 12, 2024
10. Adjournment

Kilkich Residents Association  
Regular Meeting of the Board of Directors  
Minutes  
November 13, 2023

Call to Order

- Chair Shelley Estes called the meeting to order at 5:34 p.m. via Zoom and in person at the CIHA office.

Roll Call

- Board members in attendance: Alison Felton, Pam Lenox, Rocky Doyle, Shelley Estes, Scott Felton, and Helen Howard. Sheldon Chase was absent/excused. Also present was CIHA staff member Tracey Mueller.

Approval of Minutes

- Alison requested the minutes of the October 2, 2023 meeting be changed to authorize \$100 to be spent for a gift for Jerry Merritt. All agreed.
- The minutes for October 2, 2023, were approved.

Amendments to Agenda

- None.

Treasurers Report

- KRA's funds are currently \$1,439.12.

Committee Report

- N/A.

Old Business

- Haunted Woods – The board agreed the event was a great success and we should do it again next year. Pam questioned the policy on animals in the Plankhouse since there is concern about who would be responsible for damage. Alison said she will reach out to Nichole Howe.
- Board Officer Vacancy – Alison Felton nominated Scott Felton for the position of Secretary, and he was elected to that position.
- Coffee and Cocoa with a Cop – Event will be at the Ko-Kwel Wellness Center and has been moved to January 27, 2024 to give time for Chief Merritt to be back at work. CTCLUSI will be attending and there is a possibility of the Sherriff's K-9 attending.

Shelley requested we give a certificate of appreciation to the Public Safety department and CTCLUSI. The board voted spend up to \$30 and Alison agreed to design the certificates and purchase frames.

#### New Business

- Holiday Décor Drawing – The board agreed to two drawings, one for those residents who participated and one for residents the board favorites. The board voted that each winner would receive \$50 cash and the judging and drawing would be held on December 17, 2023.
- Tribal Small Donations Fund Application – Pam said we need to come up with our mission and goals. Alison said she'd send Pam the statement that Laurabeth wrote up for the donation the Casino gave us. The board agreed to table the subject until the December meeting, which should include discussion about the Winter Gathering fundraiser.

#### Notices for Sea-Ha Runner

- Holiday Décor Drawing
- Tease about Coffee and Cocoa with a Cop

#### Public Comment

- A letter was received from Jan Doyle about KRA taking over the little free libraries because of the doors being left open and the books getting wet. Alison said she would talk to the CELS Director Marsha Frost since the letter said Jan had done so and they said they didn't have the time or interest in continuing with maintenance. She said the work would be minimal. Letter is attached. There was discussion about CELS having got a grant for the little free libraries and now not having the time or interest in maintaining them. Pam felt we didn't have time to rebuild the libraries, Scott said the only thing he was asked to do by CIHA was to install them. Rocky asked if we could find someone to build bigger ones to put on the posts. Alison felt that since CELS got the original grant and had them built, they should be in charge of the Little Free Libraries. Rocky said he works with the Friends of Coos Bay libraries and has access to free books. He also suggested Justin Futch makes new little libraries but Alison said he was too busy. Alison said she would reach out to Kristina Simpson and Bridgett Wheeler regarding the grant to get clarification on who's responsible for the little libraries and then email the board.

#### Next Meeting Date

- December 11, 2023 in person at CIHA and on Zoom.

#### Adjournment

- The meeting was adjourned at 6:52 p.m.



10 South First Avenue  
 P.O. Box 907  
 Walla Walla, WA 99362-0265  
 bannerbank.com

## Statement of Account

Statement Date	12/29/23
Page	1 of 2
Account Number	XXXXXXXXXXXX2862

(509) 527-3636 | (800) 272-9933 Toll-Free

Coquille Indian Housing Authority  
 Kilkich Residents Association  
 2678 Mexeye Loop  
 Coos Bay OR 97420-7713



### SUMMARY OF ACCOUNTS

Basic Business Checking	XXXXXXXXXXXX2862	\$1,239.12	Magic is in the air! We hope your holiday season is filled with laughter, light and the love of family and friends. May you enjoy peace, happiness and joy today and throughout the new year. We appreciate you.
			-- From all of us at Banner Bank

### CHECKING ACCOUNT XXXXXXXXXXXX2862

#### Basic Business Checking

Account Title: Coquille Indian Housing Authority  
 Kilkich Residents Association

Account Number	XXXXXXXXXXXX2862	Statement Dates	12/01/23 thru 12/31/23
Previous Balance	1,339.12	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	1,293.95
Debits	.00	Average Collected	1,293.95
1 Checks	100.00		
Service Charge	.00		
Interest Paid	.00		
Current Balance	1,239.12		

#### Checks in Number Order

Date	Check No	Amount
12/18	1008	100.00

\*Denotes missing check numbers.



10 South First Avenue  
 P.O. Box 907  
 Walla Walla, WA 99362-0265  
 bannerbank.com

**Statement of Account**

Statement Date	12/29/23
Page	2 of 2
Account Number	XXXXXXXXXXXX2862

(509) 527-3636 | (800) 272-9933 Toll-Free

**Daily Balance Summary**

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
12/01	1,339.12	12/18	1,239.12

\* \* \* \* \* **END OF STATEMENT** \* \* \* \* \*

# SEA-HA RUNNER

## COQUILLE INDIAN HOUSING AUTHORITY



2678 Mexeye Loop  
Coos Bay, OR 97420

Phone: (541) 888-6501

Phone: (800) 988-6501

Fax: (541) 888-8266

traceymueller@coquilleiha.org

**HOUSING PAYMENT PICK UP AVAILABLE**  
Housing payment pick up is available for elders and people with a disability. Call CIHA to schedule a payment pick up at (541) 888-6501.

### KRA HOLIDAY DÉCOR DRAWING WINNERS

All Kilkich homes with outside holiday décor displayed by Friday, December 15th, were entered into the KRA Holiday Décor Drawing.

The winner drawn was 2679 Mexeye Loop!

A second Holiday Décor Drawing was held for KRA's favorite homes.

The winner drawn was 641 Miluk Drive.

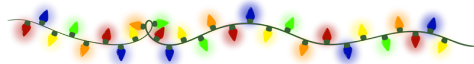
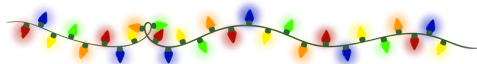
\$50 cash was awarded to each of the winners!

Thank you to everyone who participated. KRA wishes you and your family a wonderful holiday season!

### January

C A L E N D E R

1	CIHA Office Closed for the New Year's Holiday
8	KRA Board Meeting at 5:30 pm Zoom available
15	CIHA Office Closed for the Martin Luther King Jr. Day Holiday



CIHA is providing free Christmas tree pick up two days in January. Courtesy pick up is for Kilkich residents. Live trees only - no artificial trees. Trees must be free of decoration and tree stand; set the tree beside the curb at the end of your driveway.

Pick up days:  
Monday, January 8th and  
Monday, January 15th



### Holiday Décor Reminder

Please remove holiday decorations within 30 days following a holiday. Thank you.



**THE KILKICH RESIDENTS ASSOCIATION**

invites you to have



**Coffee and Cocoa  
with a Cop**



**COME AND MEET THE COQUILLE TRIBE'S  
POLICE AND PUBLIC SAFETY DEPARTMENT  
ON SATURDAY, JANUARY 27TH  
FROM 10:00AM TO 1:00PM  
AT THE KO-KWEL WELLNESS CENTER**

**K-9 DEMONSTRATION, ACTIVITIES  
FOR THE KIDS, GIVEAWAYS AND  
MORE.**



Open to all Coquille Tribal Members  
and Kilkich Residents of all ages.

KRA ASSOCIATION  
Coquille Indian Housing Authority  
2678 Mexeye Loop  
Coos Bay, OR 97420

November 3, 2024

Dear Chairperson and KRA Board Members

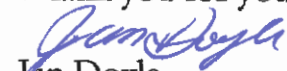
I am requesting that KRA officially take over the maintenance and stocking of the BOOK NOOKS or *Little Free Libraries* on the Kilkich Reservation. The Culture Education and Library (CELS) Department originally received a grant to install the *Little Free Libraries* and stock them with books. Marsha Frost the current Director of CELS told me that CELS does not have the time or interest to manage the *Little Free Libraries* and would be happy to have KRA manage them. Management of the *Little Free Libraries* would be minimal. Occasionally lost and found items and trash get stuffed into the Book Nooks and need to be removed. Damaged, and unreadable books also get dumped into the Book Nooks.

Unfortunately, the shelves installed in our *Little Free Library* nooks are too narrow to accommodate picture books or other large books. When these books are placed on the shelves, the doors to the *Little Free Libraries* remain wide open and all the books become weather-damaged. The current latches for the Nooks do not keep the doors closed even without oversize books. Bolt locks or hook and eye latches on the doors would keep the wind from blowing the doors open allowing the weather to damage the books.

If KRA officially adopted the nooks, we could ensure the nooks received proper latches, and possibly extend the shelf size. We could join the Little Free Book organization and receive free books to put on our neighborhood *Little Free Library* bookshelves. The *Little Free Libraries* could also be painted with traditional designs reflecting our neighborhood culture.

Attached are photos of three of *Little Free Libraries* on our rez, taken October 29, 2023.

Thank you for your consideration.

  
Jan Doyle  
Kilkich Resident



# Other Tribal Donations

## Small Donations

The Coquille Tribal Community Fund awards grants of \$1,000 or more, but a separate fund covers donations of smaller sums. Requests for small donations should be directed to Kay Collins at the Coquille Indian Tribe's Administration Office. Please review the guidelines on the first page of the small donations application prior to submission.

- Online application for small donations: [Online Donation Application](#)
- PDF application for small donations: [PDF Donation Application](#)

These requests MUST be \$500 or less. Larger requests will be considered on a case by case basis.

Mailing Address: 3050 Tremont St. North Bend, OR 97459.

Fax #: 541-756-0847

E-mail: [kaycollins@coquilletribe.org](mailto:kaycollins@coquilletribe.org)



## Coquille Indian Tribe- Donations

3050 Tremont St. • North Bend, Oregon 97459 • (541) 756-0904 • Fax (541) 756-0847

Thank you for your inquiry regarding The Coquille Indian Tribe and our charitable donations program.

In order to process your donation request, we ask each organization to complete the attached form and return it to Kay Collins at the Coquille Indian Tribe's Administration office. Please help us by completing and returning the form as soon as you can.

Requests are processed as soon as possible, but usually twice a month. Your organization is responsible for applying in a timely manner. Successfully obtaining a donation at the last minute is rare.

Et kgtlc'j cv'o c { 'dg'eqpukf gt gf 'kpenwf g:

É"É'F qgu'j g'tgs wguv'dgpghk'v'kdcn'o go dgtu'qt'a v'kdcn'gxgpvA

É"K'j g'tgs wguv'hqt'c" { qwj "gxgpvA" \*U' qt w'v'gco . "uej qqn'hwpevkqp." gve0-

É"É'F qgu'j g'tgs wguv'j gr 'y kj k'Eqqu." E'wt { . 'F qwi ru. "Ncpg." qt 'Lcemup" eqwpv'guA

\*C' tgs wguv'f qgu'pqv'j cxg'v'q'o gg'v'cm'qh'j gug'etkgtlc'v'q's wcrkh { 'hqt'c'f qpcev'kp0-

Please complete the attached form and direct it to:

Coquille Indian Tribe  
3050 Tremont St.  
North Bend, OR 97459  
Attn: Donation Requests / Kay Collins

**Phone:** 541-756-0904

**Fax:** 541-756-0847

**E-mail:** [kaycollins@coquilletribe.org](mailto:kaycollins@coquilletribe.org)

**Note:** If the requesting organization is a nonprofit, we suggest visiting the Coquille Tribal Community Fund website at [www.coquilletribalfund.org](http://www.coquilletribalfund.org). If you think your request may be a better fit for a Community Fund grant than for the tribe's Small Donations program, please call or email Kay Collins (as listed above) to ask about Community Fund guidelines and the application timeline.

Updated 08/05/2022



## Coquille Indian Tribe- Donations

3050 Tremont St. • North Bend, Oregon 97459 • (541) 756-0904 • Fax (541) 756-0847

### Coquille Indian Tribe Donation Request Form

Name of organization: \_\_\_\_\_

Tax ID # (please submit a current W-9 as well): \_\_\_\_\_

Contact name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing address (if different than above): \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Organization's mission and goals: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date of event: \_\_\_\_\_ Amount requested: \_\_\_\_\_

Title of event or nature of request: \_\_\_\_\_

Briefly explain what the donation will be used for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How will/can the tribe be recognized for its donation? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date donation needed by: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:** Approved: \_\_\_\_\_ Initial: \_\_\_\_\_ Denied: \_\_\_\_\_ Initial: \_\_\_\_\_

Kilkich Residents Association  
Regular Meeting of the Board of Directors  
Minutes  
August 14, 2023

Call to Order

- Vice Chair Shelley Estes called the meeting to order at 5:35 p.m. via Zoom and in person at the CIHA office.

Roll Call

- Board members in attendance were Shelley Estes, Pam Lenox, Alison Felton, and Scott Felton. Board member Rocky Doyle joined the meeting via Zoom. Residents in attendance were Jan Doyle and Cindy Elbert. Resident Jessica Meza joined the meeting via Zoom. Tribal Emergency Management staff in attendance were Jessica Hamner and Lon Matheny. CIHA staff in attendance were Executive Director Anne Cook and Housing Programs Coordinator Tracey Mueller.

Approval of Minutes

- The minutes for July 10, 2023, were approved.

Amendments to Agenda

- The order of the day was waived to allow Tribal Emergency Management staff Jessica Hamner and Lon Matheny to give their emergency preparedness presentation.

Old Business

- Kilkich Emergency Plan – Jessica introduced herself and Lon and explained the basics of Emergency Preparedness. The goal should be to bounce back from an emergency and then move forward. To do that each resident should be 2 weeks prepared. All Kilkich residents need to stay informed, make a plan, and build an emergency preparedness kit. Jessica also showed the Board a small file box that is available to all residents which contains paperwork on which a person can list important information such as insurance info, medical info, lease agreement, phone numbers, etc.

Lon explained that the Tribe has emergency supplies for about 400 people: blankets, tents, sleeping bags, dehydrated food, and water. Lon is also planning four to five basic “self-rescue” classes for about 10 people per class to teach basic skills.

Shelley shared some ideas from her time as an Alaskan resident regarding community survival attitudes. KRA needs to help our community develop a desire to help each other in a time of disaster was the consensus.

KRA discussed the possibility of having another meeting with Emergency Management.

Jessica and Lon will be at the Heroes of Health and Public Safety and Bicycle Rodeo event on September 29, 2023, 3:30 p.m. to 6:00 p.m.

### Treasurer's Report

- KRA balance is now at \$1,914.00 after donated items were sold at Shelley's Garage Sale. (Rocky and the warehouse items). A total of \$30.00 was added to the previous total of \$1,884.00.

### Committee Reports

- The Bylaws committee could not report due to Rocky being at Climate Camp.

### Old Business

- KRA Garage Sale Update – The 2023 KRA Community Garage Sale had been successful. No one inquired about the cash drawing not being offered at this year's garage sale. KRA discussed advertising for future garage sales and decided the garage sale would be advertised on social media, signs at the College Park church, and the KRA garage sale banner at the entrance to Kilkich.
- Construction Issues – Alison discussed the success of stopping road construction for the KRA garage sale.
- Status of the Kilkich Forest – The status of Kilkich forest was tabled.

### New Business

- Board Vacancies for Chair and Secretary Nominations – Discussion was held and tabled.
- Zoom Future Meetings – Discussion was held that future meetings may or may not be zoomed. KRA did have two attendees via Zoom. Rocky Doyle from Climate Camp and Jessica Meza (resident) zoomed in. CIHA said they would help with future Zoom meetings.
- KRA Note Cards, Shirts, and Banner – The Board discussed the need for all. Alison noted that the cost of shirts was expensive, but they were good quality. It was discussed that KRA would look more professional with advertisement (KRA logo) shirts. Thank you cards and banner approved. Discussion over shirts determined the cost was too high. Rocky stated he would be willing to buy his own shirt. Other members discussed half of the cost could come from KRA funds and the Board member would pay the other half. Discussion ended that half the cost could be paid out of KRA funds or member could pay out of pocket. It was also discussed that Alison would bring in a shirt sample.
- BBQ on Kilkich or Community Activity – Need to set date and menu. Alison presented the amount of the cost. The discussion was that it would take too much of our funds. The Board went back and forth with cost savings. Alison pointed out that we could go to the Chef Store for potato salad, utensils, etc. Discussion over numbers between Pam and Rocky. Rocky did not want to spend all of KRA funds for one event. He expressed concern over future funds. Shelley put it to a vote that KRA have the BBQ with 35 people cost estimate. It was decided not to have potato salad but chips instead. Motion passed at 35 people with chips and utensil purchase. BBQ date is September 17, 2023, at noon.

Shelley discussed a “Haunted Forest by the Plankhouse” giving out candy to kids. Having volunteers willing to hide around the Plankhouse loop to surprise children and give out candy. Shelley stated she would contact Head Start and Afterschool program to see if that would work for their program.

- Discussion Regarding the Difference Between the KRA Board and the CIHA Board – Anne explained that CIHA was created by Tribal ordinance to oversee the Tribe’s housing programs and that the CIHA Board is an executive body. KRA was created early on as part of a HUD requirement. Residents associations generally engage in activities to promote community spirit and participation.
- Sea-Ha Runner Notices/Additions – The September 17, 2023, BBQ and information about the Emergency Preparedness Box and where to pick it up.

#### Public Comment

- No public comment.

#### Next Meeting Date

- September 11, 2023, in person at CIHA and on Zoom.

#### Adjournment

- The meeting was adjourned at 7:46 p.m.