

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
ANNUAL MEETING MINUTES

Date: September 28, 2023
Time: 2:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held August 31, 2023 and confirmed by written notice on September 25, 2023.

Chair Doyle called the meeting to order at 2:35 p.m. CALL TO ORDER

Chair Doyle offered the invocation. OPENING PRAYER

Commissioner Garrett called the roll. Present onsite was Commissioner Garrett. Present by video conference were Chair Doyle, Secretary/Treasurer More, and Commissioners Chase and Rocha. Vice Chair Hunter was absent, excused. Commissioner Chambers was expected to join the meeting in progress. A quorum was established. ROLL CALL

QUORUM

CIHA staff members present onsite were Executive Director Anne Cook, Administrative Services Coordinator Debbie Dennis, Controller Marcy Chytka, Maintenance Coordinator Scott Felton, Projects Coordinator Scott Platter, Housing Programs Coordinator Tracey Mueller, and Housing Programs Specialist Shelley Estes.

CITC Chapter 130 and CIHA's Bylaws, Code of Conduct, and Confidentiality Agreement were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.) ELECTION OF OFFICERS

Executive Director Cook reviewed the sections of CITC Chapter 130.100(c) and CIHA Bylaws Article III setting forth the duties and manner of selection of Board officers, and the CIHA Code of Conduct and Confidentiality Agreement. Review of Officers Duties

Chair Doyle opened nominations for the office of Vice Chair. Vice Chair

Commissioner Garrett nominated incumbent Vice Chair Hunter. Commissioner Garrett moved to close nominations and install Denise Hunter as Vice Chair, Secretary/Treasurer More seconded. Motion carried.

Commissioner Garrett moved to combine the offices of Secretary and Treasurer, seconded by Secretary/Treasurer More. Motion carried. Secretary/Treasurer

