

MEMORANDUM OF UNDERSTANDING (Template)

Parties

This agreement is between North Bend City/Coos-Curry Housing Authorities and Coquille Indian Housing Authority (CIHA).

Purpose

The purpose of this Memorandum of Understanding (MOU) is to establish the scope of work, program policies and responsibilities of North Bend Family Housing and CIHA in providing access to housing and services to residents of North Bend Family Housing.

North Bend Family Housing is a 150-unit development in North Bend, Oregon that will provide affordable housing to families at or below 30% of the area median income. North Bend Family Housing will provide affordable rents through a contract that provides that tenant households will pay 30% of their income for rent. North Bend Family Housing will accept applications for tenancy from any eligible household including households who are referred by social service providers.

The North Bend Family Housing project is defined as family housing, and participation of tenants in any social service programs is strictly voluntary. To support successful tenancies of all residents, North Bend Family Housing will work with service providers including CIHA to make a rich array of social, recreational, health and wellness programs available to tenants.

Supportive Services

For the purposes of this MOU, Supportive Services means social, health, educational, income support and employment services and benefits, life skills, coordination of community building and educational activities, individualized needs assessment, and individualized assistance with obtaining services and benefits.

On-Site Services:

- 1) North Bend Family Housing will have community spaces including:
 - a. A community room available to all residents
 - b. Resident Services/Case Management Consultation room
- 2) North Bend Family Housing will make such rooms available to Coquille Indian Housing Authority staff for the provision of group or individual services primarily for the benefit of North Bend Family Housing residents, subject to availability, free of charge.
- 3) Coquille Indian Housing Authority will be responsible for scheduling rooms in advance with the property manager(s).
- 4) CIHA will be responsible for using space in a responsible manner in accordance with rules developed by the property managers. CIHA will be responsible for

leaving rooms in a clean and orderly condition upon completion of events or activities.

- 5) There will be at least ____ Permanent Supportive Housing Units that will be set aside for CIHA Tribal Members and Tribal Staff in need.
- 6) The Housing Authority will also be supported by a Resident Services Coordinator that will be available to all households.
- 7) The site will be supported by an onsite Property Manager.

Partnership Commitment:

Coquille Indian Housing Authority Agrees to the following:

- Continue to look for ways to partner in the future to help bring more housing opportunities to the South Coast.
- Market housing opportunities with the North Bend Family Housing site to tribal members in need of housing.
- Market housing opportunities with the North Bend Family Housing site to non-tribal members on your waitlist that need housing.
- Market other Housing Authority programs and housing opportunities (HCV Program, Public Housing, Multi-Family Housing, etc.) to tribal members in need of housing when appropriate.
- Market other Housing Authority programs and housing opportunities (HCV Program, Public Housing, Multi-Family Housing, etc.) to non-tribal members on your waitlist that need housing when appropriate
- Sign an organizational Release of Information for information sharing and case conferencing.
- Assist with Supportive Services for tribal households in Housing Authority programs when appropriate.
- Partner and communicate with North Bend Family Housing team to help better serve tribal households.
- Help North Bend City Housing Authority with its Diversity, Equity and Inclusion policies and messaging for the tribal community.
- Assist North Bend City Housing Authority with cultural trainings to help better serve the tribal community.

NBCHA agrees to the following:

- Continue to look for ways to partner in the future to help bring more housing opportunities to the South Coast.
- Assist the CIHA in marketing housing opportunities with the North Bend Family Housing site to tribal members in need of housing.
- Assist the CIHA in marketing other Housing Authority programs and housing opportunities (HCV Program, Public Housing, Multi-Family Housing, etc.) to tribal members in need of housing when appropriate.
- Sign an organizational Release of Information for information sharing and case conferencing.

- Work with CIHA Supportive Services staff as needed and when appropriate
- Partner and communicate with North Bend Family Housing team to help better serve tribal households.
- Work with the CIHA to expand our Diversity, Equity and Inclusion lens to better serve the tribal community.
- Work with CIHA to provide Housing Authority staff with cultural trainings to help better serve the tribal community.

Duration

This MOU may be terminated or suspended by either party upon the intentional or negligent noncompliance by the other party with any of the listed expectations. Termination shall be affected by written notice from one party to the other, and shall be effective immediately upon notice, or at a later date specified in the notice. This agreement may also be terminated at the discretion of either party upon 30 days' written notice to the other party. This agreement is hereby effective as of _____, 202__.

 (Service Provider)

 Date

 NBCHA

 Date