

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: January 26, 2023
Time: 2:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting December 15, 2022 and confirmed by written notice on January 24, 2023.

Chair Doyle called the meeting to order at 2:38 p.m. CALL TO ORDER

Chair Doyle offered the invocation. INVOCATION

Secretary/Treasurer More called the roll. Present onsite were Chair ROLL CALL
Doyle, Secretary/Treasurer More, and Vice Chair Hunter.

Commissioners Chambers, Chase, and Garrett were in attendance by video conference. Commissioner Rocha was expected to join the meeting in progress. A quorum was established. QUORUM

CIHA staff members present onsite were Executive Director Anne Cook, Deputy Director Lyman Meade, Controller Marcy Chytka, Projects Coordinator Scott Platter, Housing Programs Coordinator Tracey Mueller, and Housing Programs Specialist Shelley Estes.

Others in attendance by video conference were Tribal Chair Brenda Meade, Tribal Council Representative Jen Procter Andrews, and Tribal Police Chief Jerry Merritt.

Tribal Chair Meade administered the Oath of Office to Commissioners Jackie Chambers, Shawn Chase, and Paul Doyle. OATH OF OFFICE

None. PUBLIC COMMENT

Minutes of the October 27, 2022 and December 15, 2022 regular meetings were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.) MINUTES

Secretary/Treasurer More moved to approve the minutes of the October 27, 2022 regular meeting, seconded by Vice Chair Hunter. Motion carried.

Secretary/Treasurer More moved to approve the minutes of the December 15, 2022 regular meeting, seconded by Vice Chair Hunter. Motion carried.

None. AMENDMENTS
TO AGENDA

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Resident Services, COVID-19 Emergency Rental Assistance, COVID-19 Homeowner Assistance Fund, and Maintenance reports for December 2022, and Accounting report for the period October 1, 2022 through December 31, 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

DEPARTMENT
REPORTS

Housing Programs Specialist Tracey Mueller, Executive Director Cook, Deputy Director Lyman Meade, and Controller Marcy Chytka reviewed and responded to questions regarding the department reports.

The meeting was recessed at 3:10 and reconvened at 3:12 p.m.

RECESS

Commissioner Rocha joined the meeting at 3:15 p.m.

SPECIAL ORDER

Secretary/Treasurer More moved to approve the department reports, seconded by Vice Chair Hunter. Motion carried.

Materials from the Kilkich Residents Association meeting held January 9, 2023 and Tribal Police Department report for December 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

Chair Doyle reviewed and responded to questions about recent KRA activities.

Kilkich Residents
Association

Tribal Police Chief Merritt reviewed and responded to questions about recent Tribal Police Department activities.

Tribal Police
Department

Secretary/Treasurer More moved to approve the affiliate reports, seconded by Commissioner Rocha. Motion carried.

A Master Projects List dated January 26, 2023; memoranda from CIHA Attorney Ed Clay Goodman dated December 19, 2022, December 20, 2022, and January 9, 2023 regarding federal funding, legislative issues, and recent NAIHC activities; and, Godfrey & Kahn Indian Nations Law Update for November-December 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Secretary/Treasurer More moved to accept the Executive Director's report, seconded by Commissioner Rocha. Motion carried.

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BOARD
COMMUNICATIONS

A 2023 Burns Night Celebration flyer and Coos Bay Public Library 2021-2022 Year in Review summary were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

Secretary/Treasurer More shared that the 2023 Burns Night Celebration and Banquet was scheduled to be held February 4, 2023 at The Mill. Tickets were available at The Mill gift shop.

Secretary/Treasurer More shared information about Coos Bay Library activities during the 2021-2022 period, noting that the Coos Bay Library is the largest on the Oregon Coast.

Secretary/Treasurer More shared that he was asked to serve on the strategic planning committee for a grant received from the State of Oregon to address homelessness in Coos County and would represent CIHA's interests in his work with the group.

BUSINESS

Coquille Indian Tribal Code Chapter 420 – Private Homeownership Land Leasing was provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

Private Residential
Leasing Lottery
Drawing

A private building lot on Miluk Drive had recently returned to inventory. The names of four Tribal members, who had been on a waiting list for a lot, were placed in a lottery tumbler and mixed. Secretary/Treasurer More drew the name of Tribal member Damonte Chisley.

Chair Doyle reported that a resident had suggested making Mexeye Loop one-way to reduce the number of speedbumps and accommodate parking on both sides of the street. Following discussion, it was agreed that research was necessary to determine if that would be feasible.

PUBLIC COMMENT

The next regular meeting was scheduled to be held February 23, 2023 at 2:30 p.m.

NEXT MEETING

The meeting was adjourned at 4:35 p.m.

ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature Date

Secretary/Treasurer
Title