

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
ANNUAL MEETING MINUTES

Date: September 29, 2022
Time: 2:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held August 25, 2022 and confirmed by written notice on September 27, 2022.

Chair Doyle called the meeting to order at 2:31 p.m. CALL TO ORDER

Chair Doyle offered the invocation INVOCATION

Secretary/Treasurer More called the roll. Present onsite were Chair Doyle, Vice Chair Hunter, and Commissioners Garrett and Rocha. Commissioner Chase was expected to join the meeting shortly. A quorum was established. ROLL CALL
QUORUM

CIHA staff members present onsite were Executive Director Anne Cook, Administrative Services Coordinator Debbie Dennis, Controller Marcy Chytka, Maintenance Coordinator Scott Felton, Projects Coordinator Scott Platter, Housing Programs Coordinator Tracey Mueller, and Housing Programs Specialist Shelley Estes.

CITC Chapter 130 and CIHA's Bylaws, Code of Conduct, and Confidentiality Agreement were provided in the meeting materials made available to the Commissioners online. Copies of the Confidentiality Agreement were distributed for signature at the meeting. (Copies attached to these minutes.) ELECTION OF OFFICERS

Commissioner Chase joined the meeting by videoconference at 2:41 p.m. SPECIAL ORDER

Executive Director Cook reviewed the sections of CITC Chapter 130.100(c) and CIHA Bylaws Article III setting forth the duties and manner of selection of Board officers, the CIHA Code of Conduct, and Confidentiality Agreement. Review of Officers Duties

Chair Doyle opened nominations for the office of Vice Chair. Vice Chair

Commissioner Rocha nominated incumbent Vice Chair Hunter. Commissioner Garrett moved to close nominations and install Denise Hunter as Vice Chair by acclamation, Secretary/Treasurer More seconded. Motion carried.

Chair Doyle opened nominations for the office of Secretary/Treasurer. Secretary/Treasurer

Coquille Indian Housing Authority Board of Commissioners
Annual Meeting Minutes
September 29, 2022

Commissioner Garrett nominated incumbent Secretary/Treasurer More. Commissioner Garrett moved to close nominations and install Robert More as Secretary/Treasurer by acclamation, seconded by Vice Chair Hunter. Motion carried.

Chair Doyle adjourned the meeting at 2:53 p.m.

ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature
Date 10/27/2022

Secretary/Treasurer
Title