

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: July 28, 2022
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held July 7, 2022 and confirmed by electronic notice on July 25, 2022.

Vice Chair Hunter called the meeting to order at 3:32 p.m. CALL TO ORDER

Vice Chair Hunter offered the invocation. INVOCATION

Secretary/Treasurer More called the roll. Present onsite were Vice ROLL CALL
Chair Hunter, Secretary/Treasurer More, and Commissioner Rocha.

Chair Doyle and Commissioners Chase and Garrett were present by QUORUM
video conference. A quorum was established.

CIHA staff members present onsite were Executive Director Anne Cook, Administrative Services Coordinator Debbie Dennis, Controller Marcy Chytka, Projects Coordinator Scott Platter, Maintenance Coordinator Scott Felton, Housing Programs Coordinator Tracey Mueller, and Housing Programs Specialist Shelley Estes. Deputy Director Lyman Meade was present by phone.

None. PUBLIC COMMENT

Minutes of the July 7, 2022 regular meeting were provided in the MINUTES
meeting materials available to the Commissioners online. (Copy attached to these minutes.)

Chair Doyle moved to approve the minutes of the July 7, 2022 regular meeting, seconded by Secretary/Treasurer More. Motion carried.

None. AMENDMENTS
TO AGENDA

Resident Services, COVID-19 Emergency Rental Assistance, COVID-19 Homeowner Assistance Fund, Maintenance, and Accounting reports for June 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.) DEPARTMENT
REPORTS

Housing Programs Coordinator Tracey Mueller, Administrative Services Coordinator Debbie Dennis, Maintenance Coordinator Scott Felton, and Controller Marcy Chytka reviewed and responded to questions regarding the department reports.

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Chair Doyle moved to approve the department reports, seconded by Commissioner Garrett. Motion carried.

Materials from the Kilkich Residents Association meeting held July 11, 2022 and Tribal Police report for June 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

Chair Doyle reviewed and responded to questions about recent Association activities.

Kilkich Residents
Association

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities.

Tribal Police
Department

Chair Doyle moved to approve the affiliate reports, seconded by Secretary/Treasurer More. Motion carried.

A Master Projects List dated July 28, 2022; CIHA's Energize South Coast Grant final report dated July 15, 2022; memoranda from CIHA Attorney Ed Clay Goodman dated July 8, 22, and July 26, 2022 regarding federal funding, legislative issues, and recent NAIHC activities; Godfrey & Kahn Indian Nations Law Update for July 2022; and, City of Coos Bay Friday Update for July 22, 2022 were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Secretary/Treasurer More moved to accept the Executive Director's report, seconded by Commissioner Rocha. Motion carried.

Secretary/Treasurer More shared that he will be stepping down from two of the six Boards that he is currently serving on. If another Board member is interested in serving on the Coos Housing Assistance Program Board or the Regional Housing Steering Committee, they are welcome to contact him for additional information.

BOARD
COMMUNICATIONS

BUSINESS

A copy of the 2019 CIT Comprehensive Land Use Plan, the 2018 CIT Empire Plan, and a Kilkich address map dated April 14, 2021 with color added to indicate program status were provided in the meeting materials available to the Commissioners online. (Copies attached to these minutes).

Private Residential
Leasing Lots

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Executive Director Cook reviewed and responded to questions regarding sections of the Tribe's 2019 Comprehensive Land Use Plan and 2018 Empire Plan pertaining to future housing development on Tribal Lands.

Next steps would include engaging consultants to develop conceptual site plans for infill in the housing lease area and preparing cost analyses for developing new areas for housing. Commissioner Garrett added that Tribal Council had also been considering the issue the past several months. The discussion would continue as part of CIHA's upcoming Strategic Planning session.

Secretary/Treasurer More moved to enter executive session to discuss resident matters, seconded by Commissioner Rocha. The motion carried.

Executive Session to
Discuss Resident
Matters

The Board entered executive session at 6:05 p.m. Open session resumed at 6:10 p.m.

None.

PUBLIC COMMENT

The next regular meeting was scheduled to be held August 25, 2022 at 2:30 p.m.

NEXT MEETING

The meeting was adjourned at 6:12 p.m.

ADJOURNMENT

Prepared by:

Approved by:



Debbie Dennis
Administrative Services Coordinator

 08/25/2022

Signature Date

Secretary/Treasurer

Title