

COURT CHECKLIST

Name: _____ Acct #: _____

Address: _____

Plummer, ID 83851

DeSmet, ID 83824

Worley, ID 83876

Tribal Enrollment: Cd'A Colville Spokane Nez Perce Salish Kootenai

Other: _____ Enrollment #: _____

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NOT Date: \_\_\_\_\_  Unit Vacated Date: \_\_\_\_\_

Last Date of Payment: \_\_\_\_\_

Statute of Limitations Expiration Date: \_\_\_\_\_

Current Debt: \$\_\_\_\_\_ includes all work orders / only to date

Move Out Inspection Completed by Maintenance Department. Date: \_\_\_\_\_

All work orders posted by Maintenance Department.

Final Cost Estimate Completed by Tim.

Forwarding address: different from above / same as above. If different, list below:

\_\_\_\_\_

Demand Letter Sent Date: \_\_\_\_\_

Scan all items below and email to attorney:

- Low-Rent Lease Agreement or Mutual Help and Occupancy Agreement
- NOT and Affidavits of Services
- Demand Letter
- Work Order / Cost of Repair Estimate
- Entire Tenant Ledger History Report
- Move In Inspection (if available)
- Move Out Inspection

Date documents sent to attorney: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

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