



Tribal Council Workshop Information

Workshop Title: KWC Update – Charter, Bylaws, Program Authorization and Financial update	Date of Workshop: 11/19/10
<input checked="" type="checkbox"/> Open Workshop <input checked="" type="checkbox"/> Continued from previous Workshop – Date:11/3/20 <input type="checkbox"/> Closed Executive Workshop	
Presenter’s Name, Title and Department: Mark Johnston, Executive Director, Tribal Government KWC Decision Team	
Guest Presenter(s), Title and Agency (anyone not associated with CIT):	
Note Taker for Workshop: Anna Chavez	
Brief Description (provide outline of discussion points as well as questions you need answered by this workshop): Review of updated Charter, Bylaws and Program Authorization documents based on last workshop recommendations and information gathering regarding Health Board structure.	
<u>Workshop Attendees</u> Tribal Council: Staff: Others:	
Workshop Summary (provide outline of discussions that occurred):	
Reference Materials (provide for posting):	

Next Steps: Please fill out this required section at the end of the workshop.

- Information Only
- Schedule second workshop
- Prepare item for Tribal Council Motion
- Prepare item for Tribal Council Resolution
- Prepare item for Administrative Approval process
- Other:

Executive Director Comments:

Tribal Council Secretary/Treasurer Comments:

Executive Director Initials:

PROGRAM AUTHORIZATION AND EVALUATION

HEALTH & WELLNESS DIVISION

NOVEMBER 18, 2020

The Health & Wellness Division is a newly created entity within the Coquille Indian Tribal government. As such, under Coquille Indian Tribal Code, Chapter 175-Program Authorization and Evaluation Ordinance, the Tribal Council is required to authorize all programs through... 'An orderly process designed to meet Tribal goals. It is further intended that appropriate ongoing evaluation of all programs be made to ensure that they are meeting the purpose for which they have been authorized.'

The purpose of this document is to first, authorize the establishment of the Health & Wellness Division as a new entity under Tribal Council jurisdiction and second, to identify the purpose, requirements and other criteria including regular review and evaluation for which this entity may operate.

The Health & Wellness Division in this Ordinance is considered under the program category of 'Social Development' as described: 'shall include human and social development needs such as health, education and training, family and individual assistance.'

The Health & Wellness Division will be governed by an advisory Health Board that will operate under a Charter and Bylaws as approved by the Tribal Council.

Purpose of the Health & Wellness Division

The purpose of the Health & Wellness Division is as follows:

1. To maintain an organization that will provide health and wellness services, which may include primary medical and dental services, laboratory services, pharmacy services, urgent care services, mental health and substance abuse services, alternative and complimentary services and other disease prevention and health promotion services as needed to promote, foster and maintain good health.
2. To coordinate and collaborate service delivery with the pre-existing community resources.
3. To provide non-discriminatory services to all patients and clients.

4. To provide services at multiple Ko-Kwel Wellness Center locations with the expectation all tribal members, regardless of their residency, will receive services, as resources are available.

Health & Wellness Division Provisions

A. Healthcare Division Goals

1. Provide comprehensive health services that are high quality, culturally competent, and sensitive to Tribal historical trauma.
2. Maximize revenue, minimize expenses, reduce the CIT General Fund subsidy and create financial reserves.
3. Maintain high quality and stable workforces in safe and clean work environments.
4. Maintain well trained/educated/competent Board, CEO and staff.

B. Program Activities and the Target Population

The Health & Wellness Division provides a variety of health and wellness services as earlier described in this document. Services provided are based on a family practice model of health delivery, all outpatient, patient centered and reflective of the needs of tribal members and all others who seek care.

The target population are members of the Coquille Indian Tribe, their families, other American Indian/Alaska Natives and the general community.

C. Operational Guidelines

The Health & Wellness Division will operate under well-defined guidelines via policies and procedures, accreditation requirements, regulatory guidelines and others; all of which are approved by the Tribal Council and overseen by the Health Board. The Health & Wellness CEO is responsible for the day to day management of the Health & Wellness Division and reports to the Tribal Council per Health & Wellness Division Bylaws with advisory oversight by the Health Board.

D. Division Evaluation

The Division will be evaluated quarterly based on the following metrics:

1. Financial status - operating within the budget, revenue generation, maintaining cost control, reducing Tribal General Fund contribution.
2. Provider productivity-maintaining prescribed productivity expectations for all direct care services
3. Maintaining a well-functioning staff with high morale and retention stability in a collaborative team centered environment

4. Maintains accreditation requirements and a quality improvement program that addresses the health deficiencies and outcomes of patients
5. High patient satisfaction rates that are reflected in annual patient satisfaction surveys and from targeted input as appropriate
6. Continued growth in Indian Health Service workload reports
7. Partnerships and collaboration with local, Federal and State resources to enhance patient care and the reputation of the Coquille Indian Tribe

APPROVAL

By **Resolution XXXXXX**, the CIT Tribal Council approves the Health & Wellness Division under Coquille Indian Tribal Code, Chapter 175-Program Authorization and Evaluation Ordinance. The Health & Wellness Division is approved as a separate, single purpose instrumentality of the Coquille Indian Tribe, Tribal Government.

The Health & Wellness Division as an entity under the Coquille Indian Tribal Code, Chapter 175-Program Authorization and Evaluation Ordinance was duly and legally adopted at a meeting of the CIT Governing Body on the 10th day of December, 2020, by a vote of _____ FOR and _____ AGAINST.

COQUILLE INDIAN TRIBE

TRIBAL HEALTH CHARTER

November 19, 2020

TRIBAL HEALTH CHARTER

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SECTION I. ESTABLISHMENT

In order to ensure and oversee the provision of comprehensive, holistic, efficient and effective health care for members of the Coquille Indian Tribe (CIT) and other eligible persons seeking to receive health care services at or through the CIT Wellness Centers, the Coquille Indian Tribal Council, pursuant to the Constitution of the CIT, hereby establishes and delegates all healthcare operational authority to the Tribal Health Board of Directors. The Ordinance(s) cited for this purpose are as follows: Government Organization and Procedure (#120) and Program Authorization & Evaluation Ordinance (#175).

The rationale for establishing a Tribal Health Board are as follows:

- A. Increase Tribal Council time & efficiency to focus on other tribal matters.
- B. Allow Tribal Wellness Centers to operate as independent businesses that provide quality healthcare in a financially sustainable and effective manner.
- C. Allow healthcare experts, as Board members, to provide oversight and input.
- D. Allow greater flexibility and efficient decision making for the Health & Wellness CEO to manage day to day operations

SECTION II. PURPOSE & AUTHORITY

PURPOSE

The overall purpose of the Board is as follows:

- A. To provide oversight of quality and timely health and wellness services, including but not limited to, medical, pharmacy, dental, behavioral and community health to members of the Coquille Indian Tribe and other eligible persons.
- B. To ensure a high quality, accessible, responsive and well-coordinated delivery system of health education, promotion and health and wellness services, for the benefit of current and future CIT members and eligible members of the general community.
- C. To serve as the governing body of the CIT Wellness Centers, which satisfies the requirements of the Accreditation Association for Ambulatory Health Care (AAAHC) and/or other accreditation or licensing authorities.
- D. Maintain fiscal accountability by closely monitoring and generating revenue, implementing cost control policies and procedures, obtain and review comprehensive monthly and year-end fiscal reports and provide Tribal Council with an accurate financial overview at quarterly combined meetings. The annual budget will be developed in conjunction with the Tribe's budgeting process.
- E. Ensure timely response to patient complaints and to serve as the primary health advocate for the CIT membership.

AUTHORITY

The Tribal Health Board shall have authority and responsibility for establishing the policy for administration of the Health & Wellness Division in accordance with the guidelines contained in the Board Bylaws. The specific powers, duties and responsibilities of the Board will also be delineated in the Bylaws.

SECTION III. DURATION

The Tribal Health Board shall exist until terminated by the Tribal Council.

SECTION IV. MISSION, VISION AND VALUES

A. Health & Wellness Division Mission

Health & Wellness fosters and promotes a whole person approach to wellness, health, and the promotion of self-sufficiency through commitment to a safe, traditional, and culturally meaningful environment. Our mission is to ensure the legacy of the Coquille Indian people.

B. Coquille Indian Tribe Vision Statement

We are a proud and powerful resilient people, a sovereign nation, whose binding thread is our Coquille identity. In the footsteps of our ancestors, we celebrate.

C. Coquille Indian Tribe Core Values

As a sovereign nation, we dedicate ourselves to:

- i. Promoting the health and well-being of tribal members and our community
- ii. Providing equitable opportunities, experiences and services to all tribal members
- iii. Taking care of our old people
- iv. Educating our children
- v. Practicing the culture and tradition of potlatch
- vi. Considering the impacts to our people, land, water, air and all living things
- vii. Practicing responsible stewardship of Tribal resources

SECTION V. CIT HEALTH & WELLNESS DIVISION GOALS

- A. Provide comprehensive health & wellness services that are high quality, culturally competent, and sensitive to Tribal historical trauma.
- B. Maximize revenue, minimize expenses, reduce the CIT General Fund subsidy and create financial reserves.
- C. Maintain high quality and stable workforces in safe and clean work environments.
- D. Maintain well trained/educated/competent Board, CEO and all staff.

SECTION VI. NO WAIVER OF SOVEREIGN IMMUNITY

Nothing in this Charter is intended, nor shall be construed, to waive the sovereign immunity of the CIT or the overall authority of the CIT Tribal Council.

SECTION VII. AMENDMENT

Any amendment to this Charter shall be effective with Resolution approval of the CIT Tribal Council.

Coquille Indian Tribe

Healthcare Division

BYLAWS

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ARTICLE 1: NAME, OFFICE AND PURPOSE

Section 1 .01 Name of Entity

The name of the entity is the Health & Wellness Division, a 'Division' of the Coquille Tribal Government as authorized and through the Program Authorization and Evaluation Ordinance #175, Charter and Bylaws approved by Tribal resolution # ???, dated December 10, 2020.

Section 1.02 Seal

The seal is the Coquille Indian Tribe's (CIT) tribal logo.

Section 1.03 Principal Office

The principal office of the Division shall be located at the Coquille Indian Tribe's Ko-Kwel Wellness Center (KWC), 630 Miluk Drive, Coos Bay, OR, 97420.

Section 1.04 Mission

The mission of the Health & Wellness Division is to provide holistic, high quality, affordable and accessible healthcare services to all community members, both Native and non-Native.

The purposes, for which this Division is formed, are set forth in the Bylaws, to which reference is hereby made, and the same are hereby incorporated in these Bylaws as though fully set forth herein.

ARTICLE 2: PURPOSE OF THE HEALTH & WELLNESS DIVISION

The Health & Wellness Division is organized for the following purposes:

1. To maintain an organization that will provide health and wellness services, which may include primary medical and dental services, laboratory services, pharmacy services, urgent care services, mental health and substance abuse services, alternative and complimentary services and other disease prevention and health promotion services as needed to promote, foster and maintain good health.
2. To coordinate and collaborate service delivery with the pre-existing community resources.
3. To provide non-discriminatory services.
4. To do all things, including the lease, purchase, or assignment of real and personal property, necessary to accomplish the aforementioned purposes as set forth in these Bylaws.
5. The "Division" is prohibited from encumbering short-term or long-term debt financing for any purpose including remodeling or new construction; the "Division" is required to submit a recommendation to the CIT Governing Body should it desire to encumber debt.

6. The CIT Tribal Council as the Governing Body has final authority to approve/disapprove recommendations from the Health Board regarding debt financing.

ARTICLE 3: Health Board Members

Section 3.01 Governance, General Powers and Responsibilities of the Health Board

The activities, committees, affairs and property of the Health & Wellness Division shall be governed by the Board of Directors (Health Board). The CIT Tribal Council is responsible for selecting the Board Members, including the Chair of the Board. The Health Board is responsible for the Division's policies, while the Health & Wellness CEO is responsible for the day-to-day operations.

The Health Board shall have authority and responsibility for establishing the policy for administration of the Division in accordance with the guidelines herein contained. Individual Board Directors are specifically restricted from meeting with other Board Members in any unauthorized manner on behalf of the Board.

The CIT Tribal Council and the Health Board will refer all health care questions, concerns, complaints, inquiries to the Health & Wellness CEO for resolution. At no time should individual CIT Tribal Council and Health Board members attempt to resolve an inquiry about healthcare matters without first notifying the Health & Wellness CEO.

Section 3.02 Specific Powers, Duties and Responsibilities

The duties of the Health Board in its administration of the Division include, but are not limited to, the following:

- (1) Provide recommendations for the selection, annual evaluation, renewal and/or dismissal of the Health & Wellness CEO, to the CIT Tribal Council.
- (2) To ensure accountability for the Division's resources, recommend annual budget to the Tribal Council for approval, establish the Division's priorities, determine eligibility for services, and create long-range financial and strategic planning goals;
- (3) Evaluation of the Division's activities including services, quality of care metrics, utilization patterns, productivity, patient satisfaction, achievement of objectives and approval of a process for quality improvement and risk management, including but not limited to a process for hearing and resolving patient grievances;
- (4) Monitor and oversee the expectations of the Division and approval of new programs and services of the Division. The Health Board shall annually review its policies and Bylaws;
- (5) Ensuring that the Health & Wellness CEO is operating within applicable Tribal, Federal, State, and local laws and regulations;

- (6) Adopting health care policies, as recommended by the Health & Wellness CEO, including the scope and availability of services, location and hours of services, fee schedule, and quality of care audit procedure;
- (7) Ensure that the Health & Wellness CEO or designee take minutes of all Board meetings.
- (8) The Health Board shall abstain from voting on any motion in which the Board member may have a conflict of interest;
- (9) The Health Board and Health & Wellness CEO shall meet quarterly with the CIT Tribal Council (Governing Body) to provide, at a minimum, the following reports: financial status, productivity, quality of care, staffing, patient satisfaction and issues needing attention. Special meetings, over and above the quarterly meetings, may be requested by either the CIT Tribal Council or Health Board, as needed. The entity that requests the special meeting is required to have a specific agenda that is within the purview of either entity's responsibilities or accountabilities. Prohibited agenda items include; employer relation matters, employee corrective actions, patient complaints, staff grievances, political matters, clinical decisions and personal health related matters, are prohibited topics for special meeting requests.

Section 3.03: NUMBER, TENURE & QUALIFICATION

Subsection 3.03.01 Number

The Board is comprised of five (5) members appointed by the Tribal Council. One member will be a voting Tribal Council Representative. The Chair, selected by the Tribal Council, only votes on matters where a tie needs to be broken.

Although not the normal strategy, in order to create flexibility, the Tribal Council may choose to have the Health & Wellness CEO be part of the five (5) member Board, including acting as the Board Chair.

Subsection 3.03.02 Tenure

Health Board positions will be staggered three-year terms. Board Members can be removed by the Council at any time, without cause.

Subsection 3.03.03 Qualifications

The Health Board shall be composed of individuals who have expertise in providing comprehensive healthcare services, especially in a Tribal or IHS facility that also serves the general public. Other areas of expertise that may be considered include: law, finance, social services, business, tribal operations, or other experience that would enhance the expertise of the Board in overseeing the Division.

Section 3.04 Selection

Individuals shall be selected to become Health Board members by the CIT Tribal Council. The CIT Tribal Council will develop and approve a plan for recruitment and selection, including, Board member job descriptions, selection criteria, timeframes, etc.

In selecting individuals to serve as members of the Health Board, the CIT Tribal Council will ensure that the expertise requirements specified in Article 3, Section 3.03 are met and that the Board of Directors is at all times compliant with this requirement.

Section 3.05 Resignation

A member may relinquish their position on the Health Board at any time by delivering a written resignation to the CIT Tribal Council. Such resignation shall be effective upon receipt, unless otherwise provided by the terms thereof. The Tribal Council will fill the vacancy as specified in these Bylaws.

Section 3.06 Removal

A decision to remove a Health Board member may also occur at the recommendation of the Health Board and approval by the CIT Tribal Council. A special meeting with the CIT Tribal Council will be requested by the Health Board for this purpose. Any Health Board member may be recommended for removal by the unanimous vote of the Health Board, with prior notice given that specifies the proposed removal. Health Board members may be removed for cause. "For cause" includes, but is not limited to the following:

- unethical or unprofessional conduct
- theft or dishonesty
- malfeasance
- disorderly conduct
- breach of confidentiality
- lack of support of Healthcare Division mission
- behavior that interferes with the orderly functioning of the Board
- three (3) unexcused absences (abandonment)

A Board Member may be removed if such Director has three (3) unexcused absences in any one calendar year. A Health Board Members absence shall be excused if they inform the Board Chairman of their inability to attend prior to the meeting.

Section 3.07 Vacancies

Vacancies will be filled by the CIT Tribal Council under the guidelines identified in Section 3.04. Each Board member shall remain in office until her/his successor is elected and qualified, subject to earlier termination by removal or resignation.

A vacancy because of death, resignation, removal, disqualification or otherwise shall be filled by the CIT Tribal Council for the unexpired portion of the term.

Section 3.08 Meetings

Meetings of the Health Board may be called by the Health & Wellness CEO for any purpose to transact business. Initially meetings will occur monthly; however, the Health Board may choose to meet less frequently, as approved by the Board. Regular meeting days will be established throughout the year based on consensus of the Board. Minutes of all meetings of

the Board shall be recorded and maintained. Meetings of the Board may be held in face-to-face, phone conferences, videoconference, or other electronic means, at the pleasure of the Chairman. The Chairman must contact all Board members, in a timely manner to notify the Board members of the meeting time and date.

Subsection 3.08.01 Annual Meeting

The Health Board shall have an annual meeting with the CIT Tribal Council and Membership, which will be scheduled in January for filling expiring terms of office and to provide an annual report of the Healthcare Division and discuss future goals and objectives.

Subsection 3.08.02 Regular Meetings

Regular meetings of the Board shall be considered closed session and held at a convenient time and location as determined by a majority of the members of the Board.

Subsection 3.08.03 Special Meetings

A special meeting of the Board of Directors may be called as outlined in Section 3.08 of these by-laws.

Subsection 3.08.04 Notice Waiver

Health Board Members shall be notified of any special meeting using the usual business or residence address, in advance of the said meeting by at least three (3) days where possible.

Notice of each meeting of the Health Board shall be given by telephone, by written notice delivered personally, e-mail, or given via his or her business/personal address. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed, with postage thereon prepaid.

Subsection 3.08.05 Quorum

Three (3) members of the Health Board (excluding the Chairperson) shall constitute a quorum for the transaction of business.

Actions taken at a meeting where a quorum is present, shall be determined by a majority of those present, unless otherwise required by these Bylaws.

Subsection 3.08.06 Voting

At all meetings of the Health Board, except as otherwise expressly required by these Bylaws, all matters shall be decided by the vote of a majority of the Health Board present at the meeting.

The act of the majority of the Health Board present at a meeting in which a quorum is present shall be the act of the Health Board.

Subsection 3.08.07 Conduct of Meetings

The Chairperson, shall call meetings of the Board of Directors to order and shall act as Chair of the meeting. The Chairperson in his/her absence, may request another Board member to serve as the Chairman. No business may be approved without a quorum but business may be discussed and voted on, if needed, at the next regularly scheduled meeting when a quorum exists.

Subsection 3.08.08 Executive Session

Regular meetings of the Health Board are not open to the public and therefore considered to be in Executive Session.

Section 3.09 Honorarium/Compensation

Health Board Members, with the exception of the Healthcare CEO and Tribal Council representative, are entitled to an honorarium of \$?,???.00 per meeting and travel related costs based on the Tribe's travel policies.

Section 3.10 Board Evaluations & Training

The Health Board shall conduct an annual self-evaluation at the November meeting. The purpose of the self-evaluation is a checks and balances on the overall performance of the Board. The self-evaluation process shall include facilitation by a non-Board member selected in advance by the Board who will meet with the Board to determine the agenda.

The Tribal Council will evaluate the Health Board annually in December, using information from the Health Board self-evaluation and overall performance based on goals, expectations and healthcare metrics.

The Health Board shall receive an initial, in depth, Tribal and Board orientation. Additional Board training will occur, at a minimum, once every two years. The Health Board and the Healthcare CEO will orient a new member on Board practices and the status of the Health Center's. The new Board member will receive at least six months of the most current Board minutes, documents, reports, etc. to bring the Board member current on the status of the KWC's.

ARTICLE 4: OFFICERS

Section 4.01 Titles and Qualifications

The officers shall consist only of a Chairman, appointed by the Tribal Council.

Section 4.02 Election and Term of Office

All Board members with have staggered three-year terms, excluding the Healthcare CEO.

Section 4.03 Board Chairman

The Chairman shall be the principal officer of the Board, subject to the control of the CIT Tribal Council and in accordance with the purposes of the Division. The Chairman will preside over all meetings of the Board of Directors. The Chairman will work in coordination with the Health and Wellness CEO to develop agendas and present items on the agenda.

The Chairperson shall, when present, preside at all meetings of the Health Board. He or she shall have authority, subject to such rules as may be prescribed by the Health Board, to delegate authority to sign, execute and acknowledge, on behalf of the Healthcare Division, all documents or instruments necessary and/or proper to be executed in the course of the Division's regular business. In general, he or she shall perform all duties incident to the office of the Chairperson, have such other duties, and exercise such other authority as may be prescribed by the Health Board from time to time.

Section 4.04 Other Assistants and Acting Officers

The Health Board Chairperson may designate an assistant or Acting Chairperson as necessary to facilitate meetings and business.

Section 4.05 Records

There shall be maintained at the Coos Bay, Ko-Kwel Wellness Center, all financial books and records of account, all minutes of the Health Board meetings, the list of members and copies of all other material records, books, documents and contracts.

All such books, records, minutes, lists, documents and contracts shall be made available for inspection at any reasonable time during usual business hours, (1) by any Health Board member of the Division, or duly authorized representative thereof, for any lawful and proper purpose, and (2) by any Tribal Council member, or duly authorized representative thereof, for any lawful purpose. Upon leaving office, each Health Board member shall turn over to his or her successor or the Chairman, in good order, such Health Board moneys, books, records, minutes, lists, documents, contracts or other property of the Division as may have been in the custody of such Health Board Member or agent during his or her term on the Health Board.

ARTICLE 5: Health & Wellness Division Chief Executive Officer

Section 5.01 CEO AUTHORITY

The CIT Tribal Council shall hire a full time Health & Wellness Chief Executive Officer (CEO) to provide leadership and executive level management for the Health & Wellness Division. He or she shall have all the duties and authority, which such position would customarily require. The CEO shall be responsible to the CIT Tribal Council for executing the policies of the Health & Wellness Division and the mission of the Division. The CEO shall serve at the pleasure of the CIT Tribal Council.

The Health and Wellness CEO, or their designee, may enter into any contract or execute or deliver any instrument in the name of and on behalf of the Division and the Tribe, as long as it

pertains to the operation of the Health & Wellness Division, and such authorization may be general or confined to specific instances.

Section 5.02 EVALUATION

An annual appraisal of the CEO's performance shall be performed in writing by the CIT Tribal Council with input from the Health Board. The annual appraisal of the CEO's performance shall be performed within thirty (30) days before or after the anniversary of the CEO hire date.

ARTICLE 6: RELATIONSHIP TO TRIBAL GOVERNMENT INDIRECT SERVICES

Section 6.01

As an entity of Tribal Government, the Health & Wellness Division will function within the parameters of all Tribal laws, ordinances and policies and procedures. The Health & Wellness Division will use Tribal indirect administrative programs such as Finance, Human Resources, Information technology, Facilities and maintenance.

ARTICLE 7: CONFLICTS OF INTEREST

Section 7.01 Contracts with Board Members or Officers

No Health Board member shall be interested, directly or indirectly, in any contract relating to the operations conducted by it, nor in any contract for furnishing services or supplies to it.

Section 7.02 Loans to Officers and Directors

No loans shall be made by the Health & Wellness Division to its Board Members, officers, staff or any other person or entity.

Section 7.03 Conflicts of Interest

The Health & Wellness CEO is an employee of the Division. No other Board member may be an employee of the Division.

ARTICLE 8: INDEMNIFICATION OF DIRECTORS AND OFFICERS

Section 8.01 Indemnification

Subject to CIT Tribal law and to its applicable, then-existing and available insurance coverage, if any, CIT may indemnify Health Board Members and Officers if the Board member or officer at all times, acted in good faith, reasonably believed that their conduct or performance was not opposed to the Tribe's best interests, and had no reasonable cause to believe that their conduct or performance was unlawful. The CIT must not indemnify a Board member in proceedings in which the individual was adjudicated or determined to be liable to the Tribe or an affiliate of the Tribe or proceedings in which the individual's interests are adverse to the Tribe's or to a Tribal affiliate's. As used in this Section, "Proceeding" shall mean any litigation,

arbitration or similar adjudicative forum before a duly authorized government court or recognized arbitration service that arises from an individual's service as Board member or Officer.

It is the intention of the Health Board Members and officers of the Division these Bylaws and all suits and special proceedings under these Bylaws be construed in accordance with and pursuant to the laws of CIT and that any action, special proceedings or other proceeding that may be brought arising out of, in connection with or by reason of these Bylaws, the laws of the CIT shall be applicable and shall govern to the exclusion of the law of any other forum; and, the venue of the action of proceeding shall be the designated jurisdiction that the party first exhaust all remedies in CIT Tribal Court.

ARTICLE 9: AMENDMENT OF BYLAWS

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted. Amendments shall be approved by at least four (4) members of the Board. The Board will present recommended Bylaws changes to the Tribal Council for review and approval.

ARTICLE 10: SERVICES PROVIDED BY THE DIVISION

Section 10.01 Health Care Services

Within the eligibility guidelines, capabilities, talents and expertise of the personnel and facilities of the Health & Wellness Division, healthcare and wellness services shall be provided for all persons who seek care. The range of comprehensive services shall be approved by the Health Board.

Section 10.02 Health Records

All health records shall be kept in accordance with Federal, Tribal, state and local laws and regulations, on each patient with pertinent data recorded necessary for adequate diagnosis and treatment of the patient's condition. These records shall remain confidential, for clinical or referral uses only, other uses being determined by authorized staff of the Division.

Section 10.03 Non-discrimination

All the above services shall be provided to the best of the Health & Wellness Division's ability. Patients will not be discriminated because of race, color, creed, religion, sexual orientation or national origin.

ARTICLE 11: MISCELLANEOUS

Section 11.01 Fiscal Year

The fiscal year of the Division will be consistent with the Coquille Indian Tribe.

Section 11.02 Approval of Bylaws

By **Resolution XXXXXX**, the CIT Tribal Council approved the Bylaws of the Healthcare Division and directs that the Board operate the Healthcare Division consistent with the approved Bylaws which creates the Division as a separate, single purpose instrumentality of the Coquille Indian Tribe, Tribal Government.

Section 11.03 Dissolution

A simple majority of the Tribal Council may dissolve the Health & Wellness Division.

The above Bylaws were duly and legally adopted at a meeting of the CIT Governing Body on the 10th day of December, 2020, by a vote of _____ FOR and _____ AGAINST.



Tribal Council Workshop Information

Workshop Title: Ko-Kwel Wellness Center Update: Main Entrance Improvements	Date of Workshop: 11/19/20
<input checked="" type="checkbox"/> Open Workshop <input type="checkbox"/> Continued from previous Workshop – Date: <input type="checkbox"/> Closed Executive Workshop	
Presenter’s Name, Title and Department: <ul style="list-style-type: none">• Matt Jensen, Planner, Operations Department• Mark Johnston, Executive Director• Fauna Larkin, Director, Operations Department	
Guest Presenter(s), Title and Agency (anyone not associated with CIT): <ul style="list-style-type: none">• Eric Scott, Project Manager	
Note Taker for Workshop: <ul style="list-style-type: none">• Anna Chavez, Administrative Assistant	
Brief Description (provide outline of discussion points as well as questions you need answered by this workshop): <ol style="list-style-type: none">1. Requesting a resolution to approve the submission of Tribal Transportation Improvement Plan (T-TIP) to the Bureau of Indian Affairs (BIA) in order to use BIA roads funds to pay for the Ko Kwel Wellness Center main entrance improvements, including design and construction costs.	
<u>Workshop Attendees</u> Tribal Council: Staff: Others:	
Workshop Summary (provide outline of discussions that occurred): 	
Reference Materials (provide for posting): <ul style="list-style-type: none">• Explanation of T-TIP Memo• Site Plan• Main Entrance Improvements Budget• Draft Resolution• Priority Lists Outreach Memo	

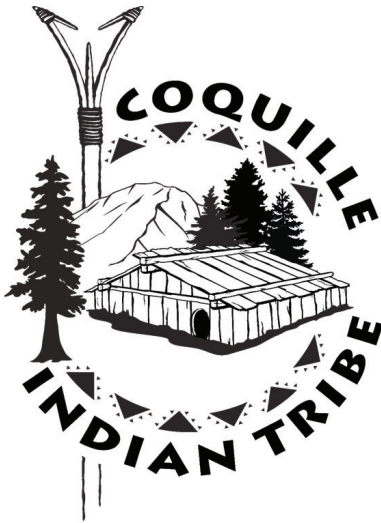
Next Steps:

- Information Only**
- Schedule second workshop**
- Prepare item for Tribal Council Motion**
- Prepare item for Tribal Council Resolution**
- Prepare item for Administrative Approval process**
- Other:**

Executive Director Comments:

Tribal Council Secretary/Treasurer Comments:

Executive Director Initials:



Memorandum

To: Coquille Indian Tribe, Tribal Council Members

CC: Fauna Larkin, Operations Director

From: Matthew Jensen

Date: November 16, 2020

RE: **Supporting Information for the 2021-2025 Tribal - Transportation Improvement Program (T-TIP)**



The process to expend Tribal Transportation Program funds (TTP) is a 3 step process. First, a Prioritized Transportation Project List is needed (CY20084 on September 10, 2020). Second, is an approved Tribal - Transportation Improvement Program (T-TIP). Third, is the performance eligible activities directly associated with projects on the approved T-TIP and pay for them with TTP funds. CIT's current fund balance of the TTP is **\$341,531.51** which includes all TTP funding allocation though FY 2020.

Miluk Drive/Mexeye Loop intersection and associated parking lot improvements is one project on the Draft T-TIP. On Page 5 of 10 of attachment "Draft-FY2021-2025 Propose TTIP" is the Control Sheet - TIP (CSTIP). This project is identified as a multiphase project with the first phase being a parking lot improvement as found in the remarks section. Attachment 20-111_A-001 Site Plan.pdf shows the current design, with an estimated cost of \$232,040.93. The dollar amounts allocated in FY 2021 for this project do not match the Project cost estimate, is that a concern?

After talking and working with David Tano of BIA (Portland), he suggested and I agree that the numbers in the proposed T-TIP do not need to be consistent with the actual project cost estimate for the following reasons:

- ❖ A T-TIP is used for programming projects over the next 5 years and identified project costs are only estimates;
 - These estimates come before any Design Awarding, Design Development, Construction Documents, Opinions of estimated costs, Project Construction Bids, and Actual Project Construction Costs.
- ❖ When you change the dollar amounts for this project you would need to change the dollar amounts in one or more of the other projects on the T-TIP to keep the T-TIP balanced;
 - T-TIP need to be fiscally constrained by year and allocation.
- ❖ The Tribe has complete authority to move money around as needed between "approved" T-TIP projects;
 - Tribe can automatically allocate funds to pay for project over runs, or project savings without additional approvals or updates to the T-TIP;
- ❖ The dollar amounts on the T-TIP show only current year funding and projected (future) years of funding, The T-TIP does not show previous year(s) reserved (unspent) allocations which is how we are paying for this project.

List of attachments:

- ❖ **Draft-CYXXXXX_CIT-2021-2025_T-TIP-Reso.pdf**
- ❖ **Draft-FY2021-2025 Proposed TTIP.pdf**
- ❖ **2020-10-20_PriorityListOutReach-Memo.pdf**
- ❖ **20-1111_A-001 Site Plan.pdf**

Current Code of Regulation for the T-TIP

CFR § 170.421 What is the Tribal Transportation Improvement Program (T-TIP)?

(a) The T-TIP:

- (1) Is developed from and must be consistent with the Tribe's Tribal priority list or LRTP;**
- (2) Is financially constrained for all identified funding sources;**
- (3) Must identify (year by year) all TTP funded projects and activities that are expected to be carried out over the next four years as well as the projected costs and all other funding sources that are expected to be used on those projects. Although 23 U.S.C. 134(j)(1)(D) indicates a TIP must be updated once every four years, Tribes are encouraged to update the TTIP annually to best represent the plans of the Tribe;**
- (4) Must identify all projects and activities that are funded through other Federal, State, county, and municipal transportation funds and are carried out by the Tribe in accordance with 23 U.S.C. 202(a)(9);**
- (5) Must include public involvement;**
- (6) Is reviewed and updated as necessary by the Tribal government;**
- (7) Can be changed only by the Tribal government; and**
- (8) After approval by the Tribal government, must be forwarded to BIA or FHWA by Tribal resolution or authorized governmental action certifying public involvement has occurred and requesting approval.**

LEGEND

- EXISTING TO BE REMOVED
- ▨ NEW SIDEWALK
- EXISTING PAVEMENT

DESIGN-BUILDER:
S & B JAMES
 CONSTRUCTION MANAGEMENT
 8425 Agate Road White City, OR 97503 CCB #167945 (541) 826-5668
 ARCHITECT:
DAVID M. THRUSTON, AIA, NCARB
 S & B James Construction Management
 Tel: (541) 826-5668 Fax: (541) 826-5536 E-mail: davidthruston@sbjames.com
 CONSULTANT:

STAMP:
PRELIMINARY
 Issued: 11-11-2020

OWNER:
 Couquille Tribe

ADDRESS:
 CITY, STATE, ZIP
 CONTACT:
 PH:

PROJECT ADDRESS:
 ADDRESS
 CITY, STATE, ZIP

REVISIONS

MARKER	DATE	DESCRIPTION
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SBJ PROJECT NO.: M20-****
 DRAWN BY: SRU
 CHECKED BY: SRU
 PROJECT DATE: 11/11/2020
 © COPYRIGHT 2020
 S & B JAMES CONSTRUCTION MANAGEMENT
 PROJECT:

CHC Site Improvements

SHEET TITLE:
SITE PLAN

SHEET NO.:



NORTH

A1 CHC SITE PLAN
 SCALE:

NOTE: IF THIS SHEET IS LESS THAN 30" x 42" IT HAS BEEN REDUCED AND IS NOT TO SCALE.

CHC Site Improvements

Project Budget

Design

Pre-Design	1075
SBJ Architectural	9680
Civil Engineering	7500
Civil Engineering Contract Mgmt	1500
Construction Docs	500
Subtotal	20255

Construction

Procurement and Contrat Requirements	500
S+B JamesProject Management and General Conditions	10414
Dumpster, Progress Cleaning, Traffic Control	13980
Staking	5000
Excavation & Fill	62973
Electrical	Inc
Curbs Gutters & Sidewalks	42416

Paving	47020
Striping	3500
Landscaping	0

Subtotal **185803**

Contingency	5%	9290.15
Mgmet Fee	7.00%	13656.52
Insurance	0.99%	2087.497
CAT Fee	0.45%	948.7673

Subtotal **25982.93**

Total TTIP **232040.9**



Indian Reservation Roads Program

CSTIPS Module of ITIMS

Project Detail Report

This report presents detail data (kinds of work with estimated costs) about projects. Projects with no work are not reported.

The report is filterable. The filter data is displayed in the top right margin of each page.

The filter may be to a particular location or program class. For EIP and TIP only, the filter may also specify a date that the report data must precede—allowing historical data to be accessed. The filter always specifies a particular type of CSTIP, meaning that only one type of CSTIP may be reported at a time. Nevertheless, reports may be quite large, for example, reporting all control schedules for all program classes for the full bureau is usually more than 2000 pages.

A report for a specific location may be created by filtering to the location. When a CS entity manages a single location, then that report is also a report for the managing CS entity. When a CS entity manages several locations, filter only to the region level (that is, do not specify an agency or reservation) to be sure that the report includes the full set of data for the CS Entity. That data will be reported on consecutive pages in the report and those pages can be extracted and used as a sub-report although the page numbering will reflect the larger report. The first page printed for an entity has a vertical bar along the left side to help identify the start of such subreports.

The sort key is entity name, program class code, and pcas number. To help locate data in a large report, elements of the sort key are highlighted in the report like the following line:

Sample highlight.



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_***	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification			
Region	P - Northw est		
Agency	P01 - Siletz		
Reservation	P01155 - Coquille Tribe		
Entity	P01155 - COQUILLE INDIAN TRIBE		
<hr/>			
State	41 - Oregon		
County	011 - Coos		
<hr/>			
FFS	6K1	Length (mi)	0
PCAS	P0111513	Project ID	11513
Project Name	2910&2900		
Project Type	NEWCON		
Work Type	7 - Bituminous Mat 2" Thick or More		
Total (\$)	238,000	Designation	R
<hr/>			
Description	Prepare plans, specifications and estimates to build new gravel road and spur road for a future timber sale		
<hr/>			
Remark			

Work Item Summary	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
04 SURVEY	0	10,000	10,000	10,000	3,000	33,000
05 DESIGN	0	50,000	0	0	5,000	55,000
06 ENVIRONMENTAL	0	0	0	0	5,000	5,000
08 RIGHTS-OF-WAY	0	0	0	0	5,000	5,000
09 GRADE & DRAIN	0	0	0	0	20,000	20,000
10 GRAVEL	0	80,000	0	0	40,000	120,000
	0	140,000	10,000	10,000	78,000	238,000

Phase Summary							
Start	Stop	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
2022	2025		60,000	10,000	10,000	18,000	98,000
2022	2025		80,000			60,000	140,000

Route Summary											
Route #	Start Section	End Section	Termini From					Termini To			Length (mi)
2900	10	10									0
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	5	4	2		0	04	41 - Oregon	011 - Coos			
Route #	Start Section	End Section	Termini From					Termini To			Length (mi)
2910	10	10									0
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	5	4	2		0	04	41 - Oregon	011 - Coos			



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity							
P01155 - COQUILLE INDIAN TRIBE		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
# of CSTIPS	1	237,742	237,742	237,742	237,742	198,000	1,148,968

CSTIP							
Program Class Code	6K1	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
# of Projects	8	237,742	237,742	237,742	237,742	198,000	1,148,968

Project Identification	
Region	P - Northw est
Agency	P01 - Siletz
Reservation	P01155 - Coquille Tribe
Entity	P01155 - COQUILLE INDIAN TRIBE
<hr/>	
State	41 - Oregon
County	011 - Coos
<hr/>	
FFS	6K1
PCAS	P0115501
Project Name	Coquille Transportation Planning
Project Type	PLANNING
Work Type	P10 - Tribal Trans. Improvement Program
Total (\$)	85,000
Designation	O
Length (mi)	15501
Project ID	15501
<hr/>	
Description	Updating Long Range Plan, implementing the 5-year Tribal Transportation Improvement Program, and managing the road inventory.
Remark	

Work Item Summary							
	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)	
03 PROJECT PLANNI	5,000	20,000	20,000	20,000	20,000	85,000	
	5,000	20,000	20,000	20,000	20,000	85,000	

Phase Summary							
Start	Stop	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
2021	2025	5,000	20,000	20,000	20,000	20,000	85,000
	PE						

Route Summary



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification	
Region	P - Northw est
Agency	P01 - Siletz
Reservation	P01155 - Coquille Tribe
Entity	P01155 - COQUILLE INDIAN TRIBE
State	41 - Oregon
County	011 - Coos
FFS	6K1
PCAS	P0115502
Project Name	Wisconsin Ext
Work Type	RECONS
Work Type	6 - Bituminous Mat Less Than 2" Thick
Total (\$)	90,000
Length (mi)	.7
Project ID	15502
Designation	R
Description	Extend Wisconsin Avenue to access 290 acres of Tribal trust land for use and development.
Remark	

Work Item Summary	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
03 PROJECT PLANNING	0	0	0	10,000	0	10,000
04 SURVEY	0	0	0	5,000	0	5,000
05 DESIGN	0	0	0	15,000	0	15,000
06 ENVIRONMENTAL	0	0	0	5,000	0	5,000
08 RIGHTS-OF-WAY	0	0	0	5,000	0	5,000
10 GRAVEL	0	0	0	0	50,000	50,000
	0	0	0	40,000	50,000	90,000

Phase Summary		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Start	Stop						
2024	2024				40,000		40,000
2025	2025					50,000	50,000

Route Summary										
Route #	Start Section	End Section	Termini From				Termini To		Length (mi)	
3100	810	810	Cape Araqo Rd				Termini		.7	
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)
810		2	5		3		41 - Oregon	011 - Coos		



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification	
Region	P - Northw est
Agency	P01 - Siletz
Reservation	P01155 - Coquille Tribe
Entity	P01155 - COQUILLE INDIAN TRIBE
State	41 - Oregon
County	011 - Coos
FFS	6K1
PCAS	P0115503
Project Name	Miluk Drive and Mexeye Loop Intersection Safet
Project Type	RECONS
Work Type	P10 - Tribal Trans. Improvement Program
Total (\$)	157,742
Length (mi)	.4
Project ID	15503
Designation	R
Description	"Intersection Safety Project with parking safety enhancements. Route #: 1000 (Miluk Drive); 1100 (Mexeye Loop). Parking Lot #: P005 (Coquille)
Remark	This project will be a multiphase project. Phase 1 will consist of the parking lot improvements

Work Item Summary							
	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)	
09 GRADE & DRAIN	31,960	0	0	0	0	31,960	
10 GRAVEL	17,710	0	0	0	0	17,710	
11 PAVEMENT	55,191	0	0	0	0	55,191	
14 CONSTRUCTION I	50,919	0	0	0	0	50,919	
17 PROJECT MANAC	1,962	0	0	0	0	1,962	
	157,742	0	0	0	0	157,742	

Phase Summary								
Start	Stop		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
2021	2021	CONS	104,861					104,861
2021	2021	CE	50,919					50,919
2021	2021	Z	1,962					1,962

Route Summary											
Route #	Start Section	End Section	Termini From						Termini To		Length (mi)
1000	20	20									.1
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
20	4	1	1	80	5	04	41 - Oregon	011 - Coos			
Route #	Start Section	End Section	Termini From						Termini To		Length (mi)
1100	10	10									.1
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	3	1	1	90	5	04	41 - Oregon	011 - Coos			
Route #	Start Section	End Section	Termini From						Termini To		Length (mi)
P005	10	10									.1
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	9	2	2		5	04	41 - Oregon	011 - Coos			



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Route #	Start Section	End Section	Termini From					Termini To		Length (mi)
P006	10	10								.1
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)
10	9	2	2		5	04	41 - Oregon	011 - Coos		



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_***	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification	
Region	P - Northw est
Agency	P01 - Siletz
Reservation	P01155 - Coquille Tribe
Entity	P01155 - COQUILLE INDIAN TRIBE
State	41 - Oregon
County	011 - Coos
FFS	6K1
PCAS	P0115511
Project Name	Upper 4th Creek Road
Project Type	NEWCON
Work Type	7 - Bituminous Mat 2" Thick or More
Total (\$)	40,000
Length (mi)	0
Project ID	15511
Designation	R
Description	Road Construction Project: Prepare plans, specifications and estimates to pave the steep portions of the road to the Tribal Cemetery with
Remark	

Work Item Summary	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
03 PROJECT PLANNING	5,000	0	0	0	0	5,000
04 SURVEY	5,000	0	0	0	0	5,000
05 DESIGN	10,000	0	0	0	0	10,000
06 ENVIRONMENTAL	5,000	0	0	0	0	5,000
08 RIGHTS-OF-WAY	5,000	0	0	0	0	5,000
10 GRAVEL	10,000	0	0	0	0	10,000
	40,000	0	0	0	0	40,000

Phase Summary		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Start	Stop						
2021	2021	30,000					30,000
2021	2021	10,000					10,000

Route Summary											
Route #	Start Section	End Section	Termini From					Termini To			Length (mi)
1230	10	10									0
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	5	1	1	48	3	04	41 - Oregon	011 - Coos			



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification			
Region	P - Northw est		
Agency	P01 - Siletz		
Reservation	P01155 - Coquille Tribe		
Entity	P01155 - COQUILLE INDIAN TRIBE		
<hr/>			
State	41 - Oregon		
County	011 - Coos		
<hr/>			
FFS	6K1	Length (mi)	0
PCAS	P0115512	Project ID	15512
Project Name	30-11-25.1		
Project Type	RECONS		
Work Type	7 - Bituminous Mat 2" Thick or More		
Total (\$)	95,000	Designation	R
<hr/>			
Description	Road Construction Project: Prepare plans, specifications and estimates to pave the steep portions of the road to the Tribal Cemetery with		
Remark			

Work Item Summary	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
04 SURVEY	0	0	5,000	0	0	5,000
05 DESIGN	0	0	15,000	0	0	15,000
06 ENVIRONMENTAL	0	0	5,000	0	0	5,000
08 RIGHTS-OF-WAY	0	0	5,000	0	0	5,000
09 GRADE & DRAIN	0	0	0	30,000	0	30,000
10 GRAVEL	0	0	0	15,000	0	15,000
13 INCIDENTAL CON	0	0	0	10,000	0	10,000
14 CONSTRUCTION I	0	0	0	10,000	0	10,000
	0	0	30,000	65,000	0	95,000

Phase Summary							
Start	Stop	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
2023	2023			30,000			30,000
2024	2024				55,000		55,000
2024	2024				10,000		10,000

Route Summary											
Route #	Start Section	End Section	Termini From						Termini To		Length (mi)
3120	10	20									0
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	5	2	2	50	3	04	41 - Oregon	011 - Coos			
20	5	2	2	50	3	04	41 - Oregon	011 - Coos			



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_***	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
P01155 - COQUILLE INDIAN TRIBE		237,742	237,742	237,742	237,742	198,000	1,148,968
# of CSTIPS	1						

CSTIP		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Program Class Code	6K1	237,742	237,742	237,742	237,742	198,000	1,148,968
# of Projects	8						

Project Identification			
Region	P - Northw est		
Agency	P01 - Siletz		
Reservation	P01155 - Coquille Tribe		
Entity	P01155 - COQUILLE INDIAN TRIBE		
<hr/>			
State	41 - Oregon		
County	011 - Coos		
<hr/>			
FFS	6K1	Length (mi)	1
PCAS	P0140300	Project ID	40300
Project Name	Libby Spur		
Project Type	RECONS		
Work Type	6 - Bituminous Mat Less Than 2" Thick		
Total (\$)	86,000	Designation	O
<hr/>			
Description	Reconstruct Libby Spur to provide access to McClain-Libby County Road.		
<hr/>			
Remark			

Work Item Summary	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
03 PROJECT PLANNING	0	0	4,000	0	0	4,000
04 SURVEY	0	0	7,000	0	0	7,000
05 DESIGN	0	0	15,000	0	0	15,000
06 ENVIRONMENTAL	0	0	5,000	0	0	5,000
08 RIGHTS-OF-WAY	0	0	5,000	0	0	5,000
10 GRAVEL	0	0	0	15,000	0	15,000
11 PAVEMENT	0	0	0	35,000	0	35,000
	0	0	36,000	50,000	0	86,000

Phase Summary		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
Start	Stop						
2023	2023			36,000			36,000
2024	2024				50,000		50,000

Route Summary											
Route #	Start Section	End Section	Termini From				Termini To			Length (mi)	
1200	10	10	West of Libby Spur jct				Jct of Libby Spur			.8	
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	4	1	1	20	3	04	41 - Oregon	011 - Coos			
Route #	Start Section	End Section	Termini From				Termini To			Length (mi)	
4100	10	10	Miluk Ext				Libby-McClain Rd			.2	
Section #	Class	CN	Owner	SCI	Old Surface	C Dist	State	County	Structure #	Struc Len (ft)	
10	4	1	1	0	1	04	41 - Oregon	011 - Coos			



Indian Reservation Roads Program

Project Detail Report

(Single CSTIP version)

REPORT FILTERS

Single Project	No	CSTIP Type	CS
Location	*_*_*_*_*_*	Cutoff Date	19-OCT-20
FFS	6K1		



CS Entity							
P01155 - COQUILLE INDIAN TRIBE		FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
# of CSTIPS	1	237,742	237,742	237,742	237,742	198,000	1,148,968

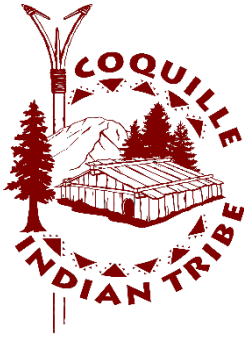
CSTIP							
Program Class Code	6K1	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
# of Projects	8	237,742	237,742	237,742	237,742	198,000	1,148,968

Project Identification	
Region	P - Northw est
Agency	P01 - Siletz
Reservation	P01155 - Coquille Tribe
Entity	P01155 - COQUILLE INDIAN TRIBE
State	41 - Oregon
County	011 - Coos
FFS	6K1
PCAS	P01RM155
Project Name	Coquille Road Maintenance
Project Type	RDMAINT
Work Type	RM - Road Maintenance
Total (\$)	357,226
Length (mi)	
Project ID	RM155
Designation	O
Description	General Maintenance of gravel resource roads throughout the entire road inventory
Remark	

Work Item Summary						
	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)	Total (\$)
18 ROAD MAINTENANCE	35,000	77,742	141,742	52,742	50,000	357,226
	35,000	77,742	141,742	52,742	50,000	357,226

Phase Summary						
Start	Stop	FY 2021 (\$)	FY 2022 (\$)	FY 2023 (\$)	FY 2024 (\$)	FY 2025 (\$)
2021	2025	Z	35,000	77,742	141,742	52,742
						50,000
						357,226

Route Summary



COQUILLE INDIAN TRIBE

3050 Tremont Street North Bend, OR 97459
Phone: (541) 756-0904 Fax: (541) 756-0847
www.coquilletribe.org

RESOLUTION CYXXXXX

ADOPT 2021 – 2025 CIT TRIBAL – TRANSPORTATION IMPROVEMENT PROGRAM AS SHOWN ON THE BIA IRR CONTROL SCHEDULE TRANSPORTATION IMPROVEMENT PROGRAM FORMS

WHEREAS, the Coquille Indian Tribe ("Tribe") is a federally recognized Indian tribe pursuant to the Coquille Indian Restoration Act of June 28, 1989, 25 U.S.C. § 715, et seq. ("the Act"); AND

WHEREAS, the Tribe is governed by the Coquille Tribal Council pursuant to the Tribal Constitution adopted by eligible voters of the Tribe on August 27, 1991, and approved by the Secretary of the Interior on September 9, 1991; and the Tribal Council is empowered to establish Tribal policies, enact Tribal laws and act for the Tribe; AND

WHEREAS, the CIT has responsible for administering the Tribal Transportation Program ("TTP") according to the Government-to-Government agreement between CIT and BIA; AND

WHERE AS the CIT receives a funding allocation under the federal highway transportation funding bill "Fixing Americas Surface Transportation" (FAST) Act, as authorized by the U.S. Congress; AND

WHEREAS, the Bureau of Indian Affairs has responsibility for the Tribal Transportation Program oversight according to the Government-to-Government agreement between CIT and BIA; AND

WHEREAS, the CIT Planning Department staffed an information table at Winter Gathering on January 11, 2020 to allow Tribal members to review, ask questions, comment and give suggestions on the 2020 Priority Transportation Project List; AND

WHEREAS, the Tribal Council has the authority and previously adopted the 2020 Priority Transportation Project List CY20084 on September 10, 2020 as required by 25 CFR Part170.420 to identify projects eligible for inclusion on the T-TIP as funding becomes available; NOW

THEREFORE, BE IT RESOLVED, the Tribal Council of the Coquille Indian Tribe hereby authorizes the Bureau of Indian Affairs – Northwest Regional Office to accept the "2021 – 2025 CIT TRIBAL – TRANSPORTATION IMPROVEMENT PROGRAM" as shown on the "CONTROL SCHEDULE TRANSPORTATION IMPROVEMENT PROGRAM FORMS" as Exhibit A; AND

THEREFORE, BE IT FINALLY RESOLVED, that the Tribal Council authorizes the Tribal Council Chairperson or in her absence or unavailability, the Tribal Council Vice Chairperson, to sign all documents needed to give this resolution full force and effect.

CERTIFICATION

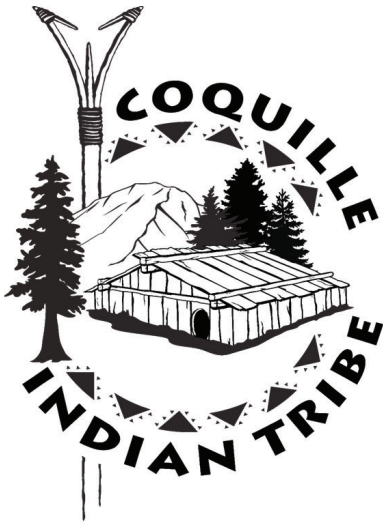
The foregoing Resolution was duly adopted at the Tribal Council Meeting held on the Coquille Indian Tribe Reservation in North Bend, Oregon, on September 10, 2020 with the required quorum present by a vote of

_____ For; _____ Against; _____ Absent; _____ Abstaining.

Brenda Meade,
Chairperson

Linda Mecum,
Secretary-Treasurer

Cc: Fauna Larkin, Operations Director
Matt Jensen, Land-Use Planner



Memorandum

To: David Tano, BIA

CC: Fauna Larkin, Operations Director

From: Matthew Jensen

Date: October 19, 2020

RE: Documentating Community Out Rach on Tribal Transportation Projects.



David,

The Coquille Indian Tribe has a few large Tribal wide events where all all Tribal memberships are encouraged to attend “Mid-Winter Gathering” is one of these large events. It is a multi-day event that includes tribal meetings, education, social, and informational events where Tribal Staff have the opportunity to interact directly with Tribal Membership outside of providing services.

The Community Development Department hosted an information sharing table as a way to reach as many Tribal members both in and out of the area. Staff shared a couple of handouts (see attached) and fielded questions about transportation and gathered information to share with Tribal Council.

During Mid-Winter Gathering event the Community Development Department talked with just over 30 tribal members and shared more than 50 of the handouts.

On January 22, 2020 Tribal Council held a workshop (open to the public) to hear about and discuss the 2020 Priority project list, and hear what we learned from Mid-Winter Gathering and to finalize what will be on the that list.

On January 23, 2020, Tribal Council held an official Tribal Council meeting that was opened up to the public for comments with a resolution adopting the list. With no public comments given at that time Tribal Council closed the comment period and voted to adopt the list, and instructed staff to move forward by implementing this list.

List of attachments:

- ❖ **Draft 2020 Priority Transportation Project List**
- ❖ **Color map of Empire Reservation Property identifying projects on the above list on a map.**
- ❖ **Color map of Rasler Creek Reservation Property identifying projects on the above list on a map**

**PROPOSED
2020 PRIORITY TRANSPORTATION PROJECT LIST
FOR THE
INDIAN RESERVATION ROADS –
TRIBAL TRANSPORTATION PROGRAM**

**Coquille Indian Tribe
Northwest Regional Office - Bureau of Indian Affairs**

ROADWAY OWNERSHIP

The IRR/TTP System is not just an inventory of BIA and Tribally owned roads within the reservation boundaries. As defined in MAP-21 and the Federal Register 25 CFR, Part 170, the TTP Inventory is includes all transportation facilities including State, County, City, and Federal roads that are within reservation boundaries and tribal properties and also those facilities/roads that provide primary access to those properties. Other jurisdictional roads are eligible for inclusion in the IRR/TTP Inventory. The Coquille Tribe maintains a mutually beneficial relationship with the surrounding cities, counties, and the Oregon DOT and has worked cooperatively and collaboratively with the jurisdiction to complete this IRR/TTP Inventory. A significant component of the 2016 IRR/TTP Inventory Update is the formalization of these relationships particularly as it pertains to roadway ownership and maintenance responsibility. The Coquille Indian Tribe has entered into Memorandum of Understandings (MOU's) with the entities listed for those particular routes and sections that are not owned by the Tribe or BIA. These agreements have been finalized and are uploaded in the Tribes RIFDS records where applicable.

Roadway ownership under the Coquille Indian Tribe's 2016 IRR Inventory is broken out as follows:

- 10.1 miles of BIA Roads
- 74.6 miles of Tribal Roads
- 113.3 miles of Oregon State Roads
- 6.9 miles of City Roads
- 84.7 miles of Coos and Curry County Roads
- 67.6 miles of Other Federal Roads
- 13.3 miles of Other Roads

TRIBAL PRIORITIZED PROJECT LIST

The Tribal Prioritized Project Listing is a list of future transportation related projects that are eligible to use the Coquille Tribe's Indian Reservation Roads/Tribal Transportation Program (IRR/TTP) Tribal Share Funding as administered through the BIA. This funding is regulated and administered by CFR 25 part 170. The list generated, as part of the planning process will ultimately support Tribe's needs. On an annual basis, the Tribe generates a detailed Tribal-Transportation Improvement Program (T-TIP) which identifies IRR/TTP funds to be used on tribal prioritized projects from this list for the next three to five years. CFR 25 part 170 identifies how a Tribal program operates while staying compliant with the Federal regulations related to the cost of planning, maintaining, designing, and constructing all modes of transportation. The amount of funding is not adequate to fund the all the transportation needs the Tribe has and as such, the Tribes program works to be as effective and efficient as possible to maximize the Tribe's allocation. The Tribe has focused its funding on the maintenance and surface rejuvenation of its existing transportation network with a focus on tribal residential and community streets. The projects below are identified as priority projects based on the CIT government goals and objectives, and its members.

Miluk Drive and Mexeye Loop Intersection

This project is located on the Killich Reservation at the first main intersection and has been identified based on the current configuration that it has safety issues in connection the Learning Center, existing Health Clinic, and with new health clinic development. The number of vehicle/pedestrian contact points is high, vehicle speeding, pedestrian visibility of the adjacent uses, Learning Center, and health clinic.

Safety Planning & Subsequent Improvements

This project has been identified as the top priority of the Coquille Indian Tribe. The improved safety of tribal members is of the highest priority to the Tribe. Implementing educational, enforcement, emergency response and engineering improvements (“the 4-E’s”) to the existing and proposed roadway network is critical in meeting the goals of the Tribe to maintain a safe transportation network.

Roadway Maintenance

This project is designed to establish an annual budget for routine maintenance and upkeep of the existing transportation network. The Tribe has identified 370 miles of roads on the 2016 TTP inventory or National Tribal Transportation Facility Inventory (NTTFI). This project is set to establish a current TTP budget of \$50,000 per year to be used by the Tribe to apply to specific maintenance needs on roads within the NTTFI.

Planning, Inventory and LRTP Update

The LRTP planning has a GIS roadway conditions analysis which provides a solid baseline of current roadway conditions and needs to be updated. The tribe currently budgets \$30,000 annually towards Tribal Transportation Planning.

“Upper 4th Creek Road” –TTP route 1230 Section 010 and 030 – 0.8 Miles

This is a new road construction project which includes the preparation of all pre-construction planning, design, grade & drain, gravel and pavement costs. The project will provide new asphalt pavement for the road to the Tribal Cemetery. This is an important project for the Tribe as the access to the cemetery has steep sections of road which makes traction difficult for two wheel drive vehicles to navigate. This presents a safety hazard for Tribal members and staff travelling to the Tribal cemetery.

Bridge Inspections: Miluk Extension- TTP route 1200 Section 020 Bridge, Upper Loop Road – TTP route 1230 Section 020 Bridge.

Bridge Inspection Project: Engineering Inspection of two bridges to provide load rating and numbering for the National Bridge Inventory System per Federal Inventory Requirements. Funding assistance will be provided by the BIA Bridge Program

“30-11-25.1” – TTP route 3120 section 010 – 1 Mile

Slide Repair & Stabilization Project. Provide engineered plans to stabilize the slope and cut bank, provide drainage and erosion control to protect the road from future failures. This is an important haul route for current and future timber sales.

“2910 & 2900” – TTP route 2910 section 010 and TTP – route 2900 Section 010 – Combined 0.4 miles

New road construction project: Prepare plans, specifications and estimates to build a new gravel road and spur road for a future timber sales.

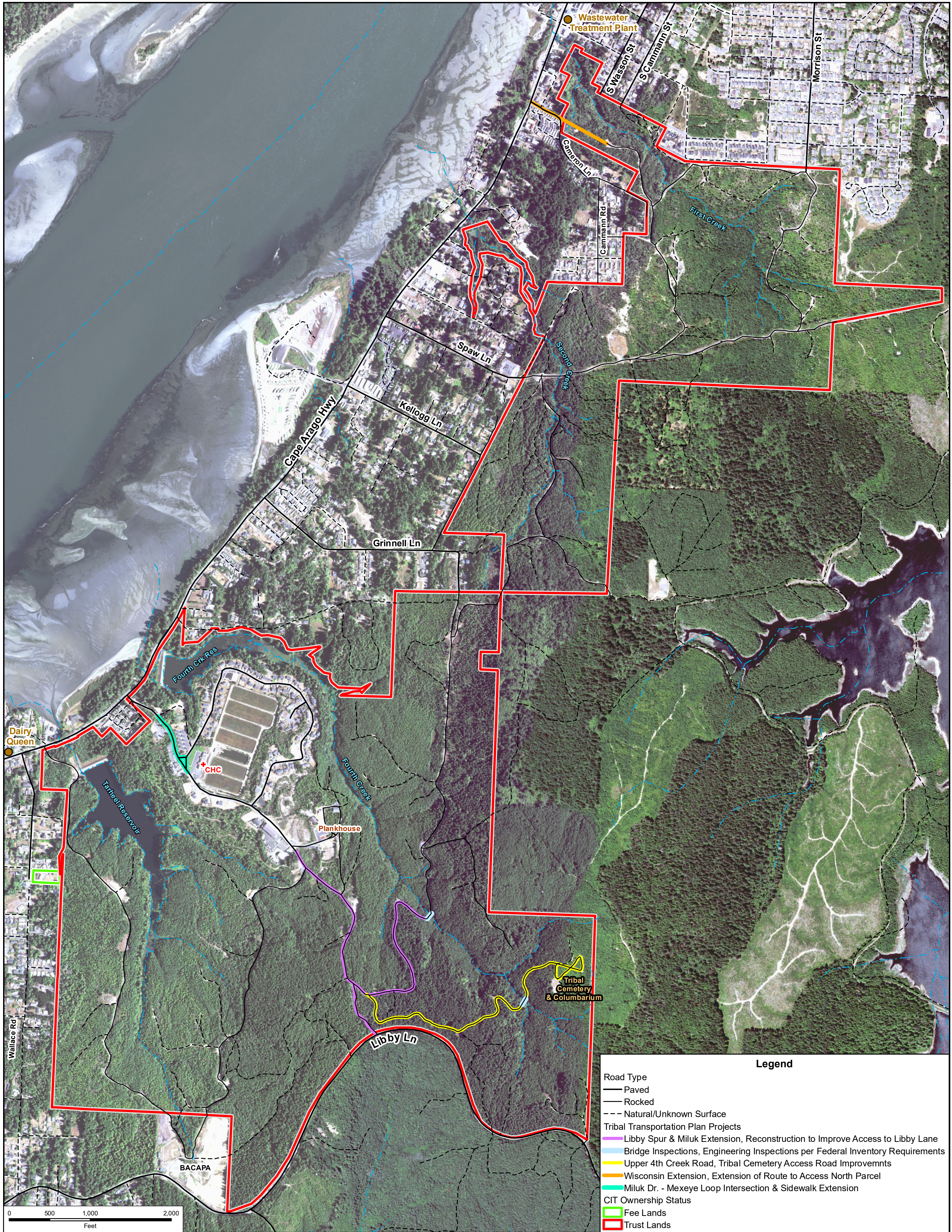
“Wisconsin Extension” – TTP Route 3100 Section 010 – 0.1 Miles include proposed section 2100-020

The project is an existing project on the Tribe’s 2014 TTP which presently totals \$382,970 spread across FY year 2014 – 2017. The project includes all pre-construction planning and design, grade and drain, gravel and pavement costs. The project will extend the existing route to access the 290 acre North Empire property with the intent of providing all of the utilities and infrastructure for potential development. Additional funding will be required to complete this project in the future, and the project with the new TTIP update will be pushed back into FY 2019 - 2020

“Libby Spur & Miluk Extension” – TTP Routes 1200 Section 010 and route 4100 Section 010 – Combined 0.3 Miles

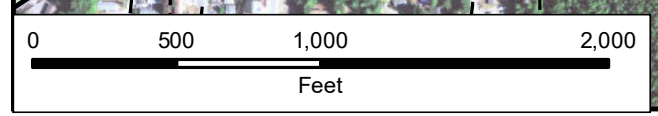
The project is an existing project on the Tribe’s 2014 TTIP which presently totals \$132,374 all in FY 2016. The project includes the reconstruction of the routes to improve the access to Libby-McLain County Road. This route would become an alternate entrance to the Tribe’s South Parcel for future potential development.

Empire Reservation



Legend

- Road Type
 - Paved
 - Rocked
 - - - Natural/Unknown Surface
- Tribal Transportation Plan Projects
 - Libby Spur & Miluk Extension, Reconstruction to Improve Access to Libby Lane
 - Bridge Inspections, Engineering Inspections per Federal Inventory Requirements
 - Upper 4th Creek Road, Tribal Cemetery Access Road Improvements
 - Wisconsin Extension, Extension of Route to Access North Parcel
 - Miluk Dr. - Mexeye Loop Intersection & Sidewalk Extension
- CIT Ownership Status
 - Fee Lands
 - Trust Lands





Rasler Creek - Parcel 12

