

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
ANNUAL MEETING MINUTES

Date: September 24, 2020
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held August 20, 2020 and confirmed by written notice on September 21, 2020.

Chair Doyle called the meeting to order at 3:30 p.m. CALL TO ORDER

Chair Doyle offered the opening prayer. OPENING PRAYER

Secretary/Treasurer More called the roll. Present onsite were Chair Doyle and Commissioner Garrett. Present by video conference were Secretary/Treasurer More and Commissioners Chase and Rocha. Commissioner Severson was absent excused. Vice Chair Hunter was expected to arrive during the meeting. A quorum was established. ROLL CALL

QUORUM

CIHA staff members present onsite were Executive Director Anne Cook, Deputy Director Lyman Meade, Administrative Services Coordinator Debbie Dennis, Controller Marcy Chytka, and Housing Programs Coordinator Dale Herring. Present by video conference was Housing Programs Specialist Tracey Mueller.

Also present by video conference were Coquille Tribal Police Chief Jerry Merritt and KRA Secretary/Treasurer Pam Lenox.

Vice Chair Hunter arrived at 3:35 p.m. SPECIAL ORDER

CITC Chapter 130 and CIHA's Bylaws, Code of Conduct, and Confidentiality Agreement were provided in the meeting materials made available to the Commissioners online. Copies of the Confidentiality Agreement were distributed for signature at the meeting. (Copies attached to these minutes.) ELECTION OF OFFICERS

Executive Director Cook reviewed the sections of CITC Chapter 130.100(c) and CIHA Bylaws Article III setting forth the duties and manner of selection of Board officers, the CIHA Code of Conduct, and Confidentiality Agreement. Review of Officers Duties

Chair Doyle opened nominations for the office of Vice Chair. Vice Chair

Commissioner Rocha nominated incumbent Vice Chair Hunter, seconded by Commissioner Garrett. The motion carried.

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Vice Chair Hunter moved to combine the offices of Secretary and Treasurer, seconded by Commissioner Garrett. Motion carried. Motion

Chair Doyle opened nominations for the office of Secretary/Treasurer. Secretary/Treasurer

Vice Chair Hunter nominated incumbent Secretary/Treasurer More, seconded by Commissioner Garrett. The motion carried, Secretary/Treasurer More abstaining.

The meeting was adjourned at 3:50 p.m. ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature Date

Title