

**Coquille Indian Housing Authority**  
**FY 2021 Indian Housing Plan (IHP)**

CIHA Board Presentation Notes  
June 18, 2020

- **Introduction**

- CIHA has four major reports per fiscal year.
  - The Indian Housing Plan or “IHP” is the equivalent of a grant application and is prepared at the beginning of the year.
  - The Self-Monitoring Assessment or “SMA” is an internal audit of all functions, not just financial, and occurs in mid to late summer. The SMA is included in the APR.
  - The Annual Performance Report or “APR” is the annual grant report submitted at the end of the year.
  - The annual independent financial audit is usually done after the APR.
- The report we are reviewing today is the FY 2021 Indian Housing Plan for the period Oct. 1, 2020 to Sept. 30, 2021.
- The white sections of the document are used for the IHP at the beginning of the year and gray sections are used for the APR at the end of the year.
- The IHP is due by July 18<sup>th</sup>, 75 days prior to the beginning of the program year. The APR is due by December 29<sup>th</sup>, 90 days after the end of the program year.
- The IHP sets out the Tribe’s planned uses of Indian Housing Block Grant funds for the period.
- The plan is prepared by CIHA and presented to the Tribal Council for review prior to submission to HUD.
- There will be a resolution approving submission of the plan to HUD on the June 25<sup>th</sup> Tribal Council agenda.
- An estimated grant amount of \$1,111,887 is used for this report based on HUD’s preliminary allocation notice published June 1<sup>st</sup>.

- **Pages 7-24**

- In addition to ongoing operations and activities, the FY 2021 IHP includes:
  - Transition from the rental program to the HomeGO homebuyer program for two Tribal families
  - Improvements to the front yard of one rental unit
  - Rehabilitation of three single-family units to comply with Sec. 504 accessibility requirements, and
  - Construction of a new Sec. 504 compliant duplex and one Sec. 504 compliant single-family unit

**Coquille Indian Housing Authority**  
**FY 2021 Indian Housing Plan (IHP)**

CIHA Board Presentation Notes  
June 18, 2020

- **Pages 28-29**
  - The budget is much the same as prior years with the addition of the IHBG Competitive Grant award for rehab and construction.
  - NAHASDA limits Planning and Administration to 20%. Last year's actual was 19% based on the FY 2019 grant amount, 13% based on total funds expended.
  
- **Pages 34-38**
  - Following are certifications that CIHA agrees to comply with applicable federal statutes and has the required insurance and policies, that the Tribe has reviewed and authorizes submission of the IHP, and that CIHA will use applicable Davis-Bacon and HUD-determined wage rates for maintenance and construction. Formal certification will be made by resolution at the Tribal Council meeting on June 25<sup>th</sup>. The remainder of the document is used for the APR at the end of the year.
  
- **Next steps**
  - Submission is anticipated the week of June 29<sup>th</sup>. It will be submitted through the EPIC system online. The Word version will be provided as a supplement.
  - Suggested motion:
    - “I move to approve the FY 2021 Indian Housing Plan and to forward the plan to the Tribal Council with recommendation for adoption and subsequent submission to HUD.”