

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: April 25, 2019
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held March 21, 2019 and confirmed by written notice on April 19, 2019.

Chair Brend called the meeting to order at 3:30 p.m. CALL TO ORDER

Chair Brend offered the opening prayer. OPENING PRAYER

Secretary/Treasurer Hunter called the roll. Present were Chair Brend, Vice Chair More, and Commissioners Chase, Garrett, Rocha, and Severson. A quorum was established. ROLL CALL
QUORUM

CIHA staff members present were Executive Director Anne Cook, Administrative Services Coordinator Debbie Dennis, Accounting Services Coordinator Marcy Chytka, Housing Programs Coordinator Dale Herring, Housing Programs Specialist Tracey Mueller, Maintenance Coordinator Scott Felton, and Maintenance Technician Scott Platter.

Commissioner Severson reported that he had asked the Tribal Council about building a memorial wall in a peaceful, forested area to honor Tribal members who have gone before. Chair Brend noted that the Kilkich memorial near the duplexes includes all Tribal members and spouses who have passed since Restoration and Kilkich residents who have passed while in residence. Tribal family who passed prior to Restoration are added as requested. Executive Director Cook suggested relocating the existing wall to the cemetery. PUBLIC COMMENT

Minutes of the March 21, 2019 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.) MINUTES

Vice Chair More moved to approve the minutes of the March 21, 2019 regular meeting, seconded by Commissioner Garrett. Motion carried.

Executive Director Cook asked that review of a draft Kilkich Zoning Map referred by the Tribal Council be added at 13A, moving the Executive Session to Review Commissioner Applications to 13B. AMENDMENTS
TO AGENDA

Vice Chair More moved to approve the agenda as amended, seconded by Commissioner Severson. Motion carried.

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Department reports for March 2019 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

DEPARTMENT
REPORTS

Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, and Housing Programs Coordinator Dale Herring reviewed and responded to questions regarding the department reports.

Vice Chair More moved to approve the department reports, seconded by Commissioner Rocha. Motion carried.

Materials from the Kilkich Residents Association meeting held April 8, 2019 and a Tribal Police Department report for March 2019 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

Executive Director Cook reported that the Kilkich Residents Association had not met this month due to lack of a quorum. Materials from the canceled meeting were available for review online.

Kilkich Residents
Association

Tribal Police Chief LaFevre reviewed and responded to questions about recent Tribal Police Department activities. The Sheriff's office had increased patrols to cover Tribal Police Department staffing shortages.

Tribal Police
Department

Vice Chair More moved to accept the affiliate reports, seconded by Secretary/Treasurer Hunter. The motion carried.

A Master Projects List dated April 25, 2019; a Tribal Restoration Celebration agenda published April 23, 2019; materials from the Kowwel Wellness Center community meeting held March 30, 2019; an article regarding the community meeting published in the April 2019 K'wen 'inish-ha; a Tribal flyer distributed April 24, 2019 regarding removal of the cranberry vines and other organic material from the Kilkich bogs; an article provided by the Tribe for the May 2019 Sea-Ha Runner regarding the work in the bogs; Tribal response to feedback gathered at the March community meeting for the May 2019 Sea-Ha Runner; a memorandum from CIHA Attorney Ed Clay Goodman dated April 8, 2019 regarding federal funding, legislative issues, and recent NAIHC activities; and, a Godfrey & Kahn Indian Nations Law Update and News Flash for March 2019 were presented at the meeting. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

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Vice Chair More moved to accept the Executive Director's report, seconded by Commissioner Rocha. Motion carried.

None.

COMMITTEE
REPORTS

Vice Chair More gave an update on the Bee Smart Adult Spelling Bee held April 12, 2019 to benefit the Coos Bay Public Library Foundation.

BOARD
COMMUNICATIONS

Chair Brend announced that Coast Guard Sector North Bend would be holding an open house on April 27, 2019. She also shared information about the Coos History Museum's upcoming First Tuesday Talk by Jeb Wyman, "What They Signed Up For: True Stories by Ordinary Soldiers," to be held on May 7, 2019.

Secretary/Treasurer Hunter shared information about ORCCA's Iron Chef Competition to be held at The Mill on April 26, 2019.

Commissioner Rocha shared that the downtown Coos Bay Farmers Market would be opening on May 1, 2019. Tribal Elders could submit receipts to be reimbursed up to \$25 per month for fresh fruits and vegetables. Ms. Rocha also gave an update on the Elders House.

None.

OLD BUSINESS

NEW BUSINESS

A draft Kilkich Zoning Map was provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

Draft Kilkich Zoning
Map

Commissioner Garrett moved to recommend to the Tribal Council that the temporary Kilkich Zoning Map be adopted as presented, seconded by Jeff Severson. The motion carried.

The order of the day was waived to accommodate Public Comment before entering executive session.

SPECIAL ORDER

Resident Alison Felton shared reports of dangerous wildlife on the reservation and concerns for community safety. Chair Brend suggested the Tribe's Natural Resources Department could provide information on the subject to share with residents.

PUBLIC COMMENT

Ms. Felton also commented on the inconvenience of the work in the cranberry bogs. Chair Brend recommended contacting Tribal Executive Director Johnston with any concerns.

Commissioner Rocha suggested the Tribe consider a theft audit for the Ko-kwel Wellness Center Project.

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The Commissioner application packet published April 1, 2019 was provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

Executive Session to
 Review Commissioner
 Applications

Vice Chair More moved to enter executive session to review Commissioner applications, seconded by Commissioner Rocha. The motion carried.

The Board entered executive session at 6:25 p.m. Open session resumed at 6:35 p.m.

Commissioner Severson move to recommend to the Tribal Council that Chair Brend and Commissioner Chase be reappointed to the CIHA Board. Motion carried; Chair Brend and Commissioner Chase abstaining.

The next regular meeting was scheduled to be held June 6, 2019 at 3:30 p.m.

NEXT MEETING

Commissioner Rocha moved to adjourn, seconded by Secretary/Treasurer Hunter. The motion carried and the meeting was adjourned at 6:35 p.m.

ADJOURNMENT

Prepared by:

Approved by:

 Debbie Dennis
 Administrative Services Coordinator

 Signature Date

 Title