

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: March 21, 2019
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held January 24, 2019 and confirmed by written notice on March 15, 2019.

Chair Brend called the meeting to order at 3:40 p.m.

CALL TO ORDER

Chair Brend offered the opening prayer.

OPENING PRAYER

Secretary/Treasurer Hunter called the roll. Present were Chair Brend, Vice Chair More, and Commissioners Chase, Garrett, Rocha, and Severson. A quorum was established.

ROLL CALL

QUORUM

CIHA staff members present were Executive Director Anne Cook, Deputy Director Lyman Meade, Administrative Services Coordinator Debbie Dennis, Housing Programs Coordinator Dale Herring, Housing Programs Specialist Tracey Mueller, Maintenance Coordinator Scott Felton, and Maintenance Technician Scott Platter.

Secretary/Treasurer Hunter commented on the number of vehicles and trailers parked on the road or in yards and inquired about the resident storage lot opening.

PUBLIC COMMENT

Kilkich resident Alison Felton distributed and reviewed correspondence to the Coquille Indian Housing Authority and copies of a petition signed by Kilkich residents opposing the proposed cranberry bog location for the new Tribal health center.

Secretary/Treasurer Hunter moved to recommend to Tribal Council that the residential area of Kilkich be private and gated from public access, seconded by Commissioner Rocha. The motion carried with Vice Chair More, Commissioner Chase, and Commissioner Severson abstaining.

Executive Director Cook would prepare correspondence conveying the petition and the Board's recommendation to the Tribal Council.

Minutes of the January 24, 2019 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

MINUTES

Commissioner Garrett moved to approve the minutes of the January 24, 2019 regular meeting, seconded by Secretary/Treasurer Hunter. Motion carried.

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Executive Director Cook asked that the order of the day be waived to allow the audit presentation to be heard first, followed by Affiliate Reports, and then Department reports in order to accommodate the presenters' schedules. Secretary/Treasurer Hunter asked that an Executive Session to discuss resident matters be added to New Business as item 13B.

AMENDMENTS
TO AGENDA

Vice Chair More moved to approve the agenda as amended, seconded by Commissioner Garrett. Motion carried.

NEW BUSINESS

CIHA's FY 2018 Financial Audit was made available to the Commissioners online. (Copy attached to these minutes.)

FY 2018
Financial Audit

Auditor Gary Iskra of Isler CPA reviewed and responded to questions regarding CIHA's FY 2018 financial audit. The report expressed an unmodified opinion on the Authority's financial statements for the period.

Vice Chair More moved to approve the annual financial report and audit for the fiscal year ended September 30, 2018, seconded by Commissioner Rocha. Motion carried.

Materials from the Kilkich Residents Association meetings held February 11, 2019 and March 11, 2019; Tribal Police Department reports for January and February 2019; and, a Register Guard news article appearing February 4, 2019 regarding the future of SCINT were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

Killich Residents Association Secretary/Treasurer Pam Lenox reviewed and responded to questions about recent Association activities. The Board thanked the Association for purchasing a pet waste bag dispenser for the playground.

Killich Residents
Association

Executive Director Cook conveyed that Tribal Police Chief LaFevre was in training and that questions about recent activities could be emailed to him.

Tribal Police
Department

Coquille Tribal Police Officer Rob Scoville informed the Board that he had begun working with SCINT half time in September and full time in October. Many major drug arrests had been made in the area recently, including apprehension of one wanted person that resulted in sentencing to 134 months in prison.

South Coast
Interagency
Narcotics Team
(SCINT)

Commissioner Rocha moved to accept the affiliate reports, seconded by Vice Chair More. The motion carried.

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Department reports for January and February 2019 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

DEPARTMENT
REPORTS

Administrative Services Coordinator Debbie Dennis, Maintenance Coordinator Scott Felton, and Housing Programs Coordinator Dale Herring reviewed and responded to questions regarding the department reports.

Commissioner Garrett departed at 5:00 p.m.

SPECIAL ORDER

Vice Chair More moved to approve the department reports, seconded by Commissioner Rocha. Motion carried.

DEPARTMENT
REPORTS
(CONTINUED)

A Master Projects List dated March 21, 2019; a flyer announcing the Ko-Kwel Wellness Center meeting set for March 30, 2019; memoranda from CIHA Attorney Ed Clay Goodman dated February 7, 15, 20, 2019 and March 6 and 12, 2019 regarding federal funding, legislative issues, and recent NAIHC activities; and, Godfrey & Kahn Indian Nations Law Updates for January and February 2019 were presented at the meeting. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Vice Chair More moved to accept the Executive Director's report, seconded by Secretary/Treasurer Hunter. Motion carried.

None.

COMMITTEE
REPORTS

Vice Chair More shared information about the upcoming Bee Smart adult spelling bee on April 12, 2019 to benefit the Coos Bay Public Library Foundation.

BOARD
COMMUNICATIONS

Commissioner Severson shared information about the Sku-luk Canoe Family's beading and flint knapping party and potluck at the Community Plankhouse on March 30, 2019.

Secretary/Treasurer Hunter shared information about a free 7-week community education series regarding vaccines, to be held at the Coos Bay Fire Department beginning April 5, 2019.

Chair Brend shared information about the Coos History Museum's upcoming First Tuesday Talk by David George Gordon entitled *Sea*

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Serpents, River Monsters, and the Search for Hidden Animals on April 2, 2019.

None.

OLD BUSINESS

NEW BUSINESS

Secretary/Treasurer Hunter moved to enter executive session to discuss resident matters, seconded by Commissioner Rocha. The motion carried.

Executive Session to
Discuss Resident
Matters

The Board entered executive session at 5:45 p.m. Open session resumed at 6:20 p.m.

None.

PUBLIC COMMENT

The next regular meeting was scheduled to be held April 25, 2019 at 3:30 p.m.

NEXT MEETING

Commissioner Rocha moved to adjourn, seconded by Commissioner Severson. The motion carried and the meeting was adjourned at 6:25 p.m.

ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature

Date

Title