

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: January 24, 2019
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled to be held January 31, 2019 at the regular meeting held December 13, 2018. It was rescheduled to January 24, 2019 by written notice on January 4, 2019 and confirmed by written notice on January 18, 2019.

Chair Brend called the meeting to order at 3:35 p.m. CALL TO ORDER

Chair Brend offered the opening prayer. OPENING PRAYER

Vice Chair More called the roll. Present were Chair Brend and Commissioners Chase, Garrett, Rocha, and Severson. Secretary/Treasurer Hunter was absent, excused. A quorum was established. ROLL CALL
QUORUM

CIHA staff members present were Executive Director Anne Cook, Deputy Director Lyman Meade, Administrative Services Coordinator Debbie Dennis, Accounting Services Coordinator Marcy Chytka, Housing Programs Coordinator Dale Herring, Housing Programs Specialist Tracey Mueller, and Maintenance Coordinator Scott Felton.

None. PUBLIC COMMENT

Minutes of the December 13, 2018 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.) MINUTES

Vice Chair More moved to approve the minutes of the December 13, 2018 regular meeting, seconded by Commissioner Garrett. Motion carried.

Executive Director Cook asked that the South Coast Interagency Narcotics Team (SCINT) be added to Affiliate Reports as item 8C. AMENDMENTS
TO AGENDA

Commissioner Garrett moved to approve the agenda, seconded by Vice Chair More. Motion carried.

An Accounting report for November 2018, and Accounting, Maintenance, and Resident Services reports for December 2018 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.) DEPARTMENT
REPORTS

Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, and Housing Programs Coordinator Dale

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Herring reviewed and responded to questions regarding the department reports.

Vice Chair More moved to approve the department reports, seconded by Commissioner Severson. Motion carried.

Materials from the Kilkich Residents Association meeting held January 14, 2019 and Tribal Police Department report for December 2018 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

**AFFILIATE
REPORTS**

Kilkich Residents Association Secretary/Treasurer Pam Lenox reviewed and responded to questions about recent Association activities. The Association had a presentation about the proposed new health center at their January meeting.

Kilkich Residents
Association

Tribal Police Chief LaFevre reviewed and responded to questions about recent Tribal Police Department activities. The department continued to monitor speeding on Tribal lands. The planned new health center was expected to increase traffic within the community.

Tribal Police
Department

SCINT Director Captain Cal Mitts informed the Board of his return to active duty with the Coos Bay Police Department. Local law enforcement agencies were understaffed, affecting their ability to assign personnel to support SCINT. He would remain the director of SCINT part time until a new director was found. SCINT was currently staff by Tribal Police Officer Scoville and a Sheriff's Office Detective. North Bend had withdrawn its officer indefinitely. He thanked the Board for its support and partnership with SCINT and commitment to its mission.

South Coast
Interagency Narcotics
Team (SCINT)

Vice Chair More moved to approve the affiliate reports, seconded by Commissioner Rocha. Motion carried.

A Master Projects List dated January 24, 2019; registration information for the April 2-4, 2019 NWIHA meeting to be held at The Mill Casino; CIHA Executive Director Performance Appraisal Goals for the Next Year dated August 16, 2018; CIHA Board Self-Assessment results for 2018; memoranda from CIHA Attorney Ed Clay Goodman dated December 13 and 20, 2018, and January 2, 8, 14, and 18, 2019 regarding federal funding, legislative issues, and recent NAIHC activities; and, a Godfrey & Kahn Indian Nations Law Update for December 2018 were presented at the meeting. (Copies attached to these minutes.)

**EXECUTIVE
DIRECTOR'S
REPORT**

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

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Vice Chair More moved to accept the Executive Director's report, seconded by Commissioner Rocha. Motion carried.

None.

COMMITTEE
REPORTS

Vice Chair More shared information about the upcoming Coastal Celtic Society Burn's Night event on February 9, 2019.

BOARD
COMMUNICATIONS

Chair Brend shared information about 2019 Coos History Museum events, including the upcoming Women's History Month Luncheon on March 4, 2019.

Commissioner Chase shared his appreciation for the various Tribal services offered to members living in and out of the service area, and recommended exploring a down payment assistance program.

None.

OLD BUSINESS

None.

NEW BUSINESS

Kilkich resident Alison Wasson and Kilkich Residents Association Secretary/Treasurer Pam Lenox shared concerns about the potential impact of the planned new health center on the Kilkich community and its residents.

PUBLIC COMMENT

The next regular meeting was scheduled to be held February 28, 2019 at 3:30 p.m.

NEXT MEETING

Vice Chair More moved to adjourn, seconded by Commissioner Severson. The motion carried and the meeting was adjourned at 5:35 p.m.

ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature

Date

Title