

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
ANNUAL MEETING MINUTES

Date: September 27, 2018
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held July 26, 2018 and confirmed by written notice on September 21, 2018.

Chair Brend called the meeting to order at 3:35 p.m.

CALL TO ORDER

Secretary/Treasurer Hunter called the roll. Present were Chair Brend, Vice Chair More, and Commissioners Chase, Garrett, Rocha, and Severson. A quorum was established.

ROLL CALL

QUORUM

CIHA staff members present were Executive Director Anne Cook, Administrative Services Coordinator Debbie Dennis, Deputy Director Lyman Meade, Accounting Services Coordinator Marcy Chytka, Housing Programs Coordinator Dale Herring, and Maintenance Technician Scott Platter.

CITC Chapter 130 and CIHA's Bylaws, Code of Conduct, and Confidentiality Agreement were provided in the meeting materials made available to the Commissioners online. Copies of the Confidentiality Agreement were distributed for signature at the meeting. (Copies attached to these minutes.)

ELECTION OF OFFICERS

Executive Director Cook reviewed the sections of CITC Chapter 130.100(c) and CIHA Bylaws Article III setting forth the duties and manner of selection of Board officers, the CIHA Code of Conduct, and Confidentiality Agreement.

Review of Officers
Duties

Chair Brend opened nominations for the office of Vice Chair.

Vice Chair

Secretary/Treasurer Hunter nominated incumbent Vice Chair More, seconded by Commissioner Rocha. The motion carried unanimously, Vice Chair More abstaining.

Chair Brend opened nominations for the office of Secretary/Treasurer.

Secretary/Treasurer

Commissioner Garrett nominated incumbent Secretary/Treasurer Hunter, seconded by Commissioner Chase. The motion carried unanimously, Secretary/Treasurer Hunter abstaining.

