

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: June 14, 2018
Time: 3:30 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held May 10, 2018 and confirmed by written notice on June 8, 2018.

Chair Brend called the meeting to order at 4:00 p.m. CALL TO ORDER

Chair Brend offered the opening prayer. OPENING PRAYER

Tribal Chairperson Brenda Meade administered the Oath of Office to reappointed Commissioner Judy Rocha. The Board congratulated Commissioner Rocha on her reappointment. OATH OF OFFICE

Vice Chair More called the roll. Present were Chair Brend, and Commissioners Chase and Rocha. Commissioners Garrett and Hunter were absent, excused. A quorum was established. ROLL CALL
QUORUM

CIHA staff members present were Executive Director Anne Cook, Deputy Director Lyman Meade, Administrative Services Coordinator Debbie Dennis, Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, Maintenance Technician Scott Platter, Housing Programs Coordinator Dale Herring, and Housing Programs Specialist Tracey Mueller.

None. PUBLIC COMMENT

Minutes of the May 10, 2018 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.) MINUTES

Commissioner Chase moved to approve the minutes of the May 10, 2018 regular meeting, seconded by Vice Chair More. Motion carried.

None. AMENDMENTS
TO AGENDA

Commissioner Chase moved to approve the agenda, seconded by Commissioner Rocha. Motion carried.

Accounting, Maintenance, and Resident Services reports for May 2018 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.) DEPARTMENT
REPORTS

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Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, and Housing Programs Coordinator Dale Herring reviewed and responded to questions regarding the department reports.

Vice Chair More moved to enter executive session to discuss resident matters, seconded by Commissioner Rocha. The motion carried unanimously.

SPECIAL ORDER

Executive Session
to Discuss
Resident Matters

The Board entered executive session at 4:30 p.m. and returned to regular session at 4:35 p.m.

Vice Chair More moved to approve the department reports, seconded by Commissioner Rocha. Motion carried.

DEPARTMENT
REPORTS
(CONTINUED)

Materials and draft minutes for the Kilkich Residents Association meetings held May 14, 2018 and June 11, 2018, and a Tribal Police Department report for May 2018 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

A representative of the Kilkich Residents Association was not available to attend the meeting. Executive Director Cook reviewed and responded to questions about recent Association activities. The community-wide garage sale was scheduled for August 17 and 18, 2018.

Kilkich Residents
Association

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities.

Tribal Police
Department

Commissioner Rocha moved to approve the affiliate reports, seconded by Commissioner Chase. Motion carried.

A Master Projects List dated June 14, 2018; a photo of the new CIHA PMOSF address signs; CIT Resolution CY18045 Re-Appointing Two Members to the CIHA Board of Commissioners; photos of the Community Garden repairs by CELS; Coos County Housing Analysis and Action Plan dated 2018; memoranda from CIHA Attorney Ed Clay Goodman dated May 14, 2018 and June 1, 2018 regarding federal funding, legislative issues, and recent NAIHC activities; and, Godfrey & Kahn Indian Nations Law Updates dated May 2018 and June 2018 were presented at the meeting. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

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Vice Chair More moved to accept the Executive Director’s report, seconded by Commissioner Rocha. Motion carried.

None.

COMMITTEE
REPORTS

Vice Chair More shared updates from the recent Coos County Housing Study. The City of Coos Bay is considering ways to deal with “zombie homes”, which include foreclosed and abandoned homes occupied by squatters.

BOARD
COMMUNICATIONS

Chair Brend shared information about upcoming Coos History Museum activities. The “Black Flags, Blue Waters” fundraiser on September 8, 2018 will be catered by Black Market Gourmet and the 7 Devils Brewery. CIHA has purchased a table for the event. An exhibit called “I Am Not Invisible” about women in the military will begin July 7, 2018. A Coos River History Tour is scheduled for July 14, 2018.

None.

OLD BUSINESS

NEW BUSINESS

The entry form for the 2018 Renter Front Yard Makeover Drawing was provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

FY 2018 Front Yard
Makeover Contest

Commissioner Rocha drew from the four qualifying entries received by the contest deadline. The winning entry was submitted by the resident of 2607 Mexeye Loop.

A draft FY 2019 Indian Housing Plan (IHP), presentation notes, and FY 2019 IHP and non-program budget supplements were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

FY 2019 Indian
Housing Plan

Executive Director Cook presented and responded to questions regarding the draft FY 2019 Indian Housing Plan. The preliminary allocation amount was based the President’s FY 2019 budget proposal published February 12, 2018. The budget would be adjusted when the final funding amount for the period was received.

Vice Chair More moved to approve the FY 2019 Indian Housing Plan and to forward the plan to the Tribal Council with recommendation for adoption and subsequent submission to HUD, seconded by Commissioner Chase. The motion carried unanimously.

