

**Coquille Indian Housing Authority  
FY 2019 Indian Housing Plan (IHP)**

CIHA Board Presentation Notes  
June 14, 2018

- **Introduction**

- CIHA has four major reports per fiscal year.
  - The Indian Housing Plan or “IHP” is the equivalent of a grant application and is prepared at the beginning of the year.
  - The Self-Monitoring Assessment or “SMA” is an internal audit of all functions, not just financial, and occurs in mid to late summer. The SMA is included in the APR.
  - The Annual Performance Report or “APR” is the annual grant report submitted at the end of the year.
  - The annual independent financial audit is usually done soon after the APR.
- The report we are reviewing today is the FY 2019 Indian Housing Plan for the period Oct. 1, 2018 to Sept. 30, 2019.
- The white sections of the document are used for the IHP at the beginning of the year and gray sections are used for the APR at the end of the year.
- The IHP is due by July 18<sup>th</sup>, 75 days prior to the beginning of the program year. The APR is due by December 29<sup>th</sup>, 90 days after the end of the program year.
- The IHP sets out the Tribe’s planned uses of Indian Housing Block Grant funds for the period.
- The plan is prepared by CIHA and presented to the Tribal Council for review prior to submission to HUD.
- There will be a resolution approving submission of the plan to HUD on the July 14<sup>th</sup> Tribal Council agenda.
- The estimate of \$1,073,810 used for this report is based on the President’s proposed FY 2019 budget published February 12<sup>th</sup>.

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- **Pages 7-20**

- In addition to ongoing operations and activities, the FY19 IHP includes:
  - Transition from the rental program to the HomeGO homebuyer program for one Tribal family (If funding is higher, a second will be added.)
  - Improvements to the front yard of one rental unit

- **Pages 24-26**

- The budget is much the same. NAHASDA limits Planning and administration to 20%. Last year's actual was 19% based on the FY17 grant amount, 8% based on total funds expended.

- **Pages 31-33**

- Following are certifications that CIHA agrees to comply with applicable federal statutes and has the required insurance and policies, that the Tribe has reviewed and authorizes submission of the IHP, and that CIHA will use applicable Davis-Bacon and HUD-determined wage rates for maintenance and construction. Formal certification will be made by resolution at the Tribal Council meeting on July 14<sup>th</sup>. The remainder of the document is used for the APR at the end of the year.
- The anticipated submission date to HUD is July 16<sup>th</sup>. It will be submitted through the EPIC system online. The Word version will be provided as a supplement.

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**Other**

- The FY19 olink meeting will be held on June 22<sup>nd</sup>. Assuming the group reaches agreement, the MOA resolution will be presented at the Tribal Council meeting on July 14<sup>th</sup>.
- Questions?
- Suggested Board motion:

“I move to approve the FY 2019 Indian Housing Plan and to forward the plan to the Tribal Council with recommendation for adoption and subsequent submission to HUD.”