## COQUILLE INDIAN HOUSING AUTHORITY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

Date: Time: Place:	March 29, 2018 3:30 p.m. Coquille Indian Housing Authority Office 2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 974	420
Notice:	The meeting was scheduled at the regular meeting held confirmed by written notice on March 23, 2018.	February 22, 2018 and
Chair Br	end called the meeting to order at 3:40 p.m.	CALL TO ORDER
Chair Brend offered the opening prayer.		OPENING PRAYER
Vice Chair More, and Commissioners Chase and Rocha. Commissioner Garrett was absent, excused. A quorum was		ROLL CALL QUORUM
CIHA st Administ Services Felton, H	aff members present were Executive Director Anne Cook, trative Services Coordinator Debbie Dennis, Accounting Coordinator Marcy Chytka, Maintenance Coordinator Scott Iousing Programs Specialist Tracey Mueller, and Maintenance an Scott Platter.	QUORUM
None.		PUBLIC COMMENT
meeting	of the February 22, 2018 regular meeting were provided in the materials made available to the Commissioners online. (Copy to these minutes.)	MINUTES
	sioner Chase moved to approve the minutes of the February B regular meeting, seconded by Secretary/Treasurer Hunter. Parried.	
None.		AMENDMENTS
	//Treasurer Hunter moved to approve the agenda, seconded by sioner Chase. Motion carried.	TO AGENDA
2018 we	ng, Maintenance, and Resident Services reports for February re provided in the meeting materials made available to the sioners online. (Copies attached to these minutes.)	DEPARTMENT REPORTS
Coordina	ng Services Coordinator Marcy Chytka, Maintenance ator Scott Felton, and Housing Programs Coordinator Dale reviewed and responded to questions regarding the department	
	air More moved to approve the department reports, seconded nissioner Chase. Motion carried.	

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A Tribal Police Department report for February 2018 was provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

None. The Kilkich Residents Association had not met since the last CIHA Board meeting.

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities.

Vice Chair More moved to approve the affiliate reports, seconded by Commissioner Chase. Motion carried.

A Master Projects List dated March 29, 2018; drawings of the address signs being made for the new PMOSF building; the President's proposed FY 2019 IHBG budget; CIHA's revised Mission Statement approved at the previous Board meeting; memoranda from CIHA Attorney Ed Clay Goodman dated March 14, 26, and 27, 2018 regarding federal funding, legislative issues, and recent NAIHC activities; an NAIHC alert dated March 28, 2018 regarding the final FY 2018 Omnibus spending bill; and, a flyer announcing Tai-Chi classes at the Tribal Learning Center in April and May 2018 were presented at the meeting. (Copies attached to these minutes.)

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Vice Chair More moved to accept the Executive Director's report, seconded by Commissioner Chase. Motion carried.

None. COMMITTEE REPORTS Chair Brend shared that the Coos History Museum would be hosting a BOARD fundraiser on September 8, 2018 featuring author Eric J. Doling and is COMMUNICATIONS planning a "Pirates, Black Flags, and Blue Waters" cruise through the Panama Canal. Vice Chair More shared that the Coastal Celtic Society would be holding an Irish-style high tea prepared by Chef Frank Murphy on April 7, 2018 at 2:30 p.m. at the North Bend High School. None. **OLD BUSINESS NEW BUSINESS** CIHA's FY 2017 Financial Audit was made available to the FY 2017 Commissioners online. (Copy attached to these minutes.) **Financial Audit** 

**AFFILIATE** 

**Kilkich Residents** 

REPORTS

Association

**Tribal Police** 

Department

**EXECUTIVE** 

DIRECTOR'S

REPORT

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Auditor Gary Iskra of Isler CPA reviewed and responded to questions regarding CIHA's FY 2017 financial audit. The report expressed an unmodified opinion on the Authority's financial statements for the period.

Vice Chair More moved to approve the annual financial report and audit for the fiscal year ended September 30, 2017, seconded by Secretary/Treasurer Hunter. Motion carried.

Commissioner Chase moved to enter executive session to review Commissioner applications, seconded by Commissioner Rocha. Motion carried.

The Board entered executive session at 4:55 p.m. Open session resumed at 5:00 p.m.

Commissioner Chase moved to recommend to the Tribal Council that Judy Rocha and Denise Hunter be reappointed to the CIHA Board of Commissioners, seconded by Vice Chair More. Motion carried, Secretary/Treasurer Hunter and Commissioner Rocha abstaining.

Due to inadequate response to the initial solicitation, it was agreed that CIHA would re-advertise the vacancy created by Commissioner Parrish's retirement.

None.PUBLIC COMMENTThe next regular meeting was scheduled to be held May 10, 2018 at<br/>3:30 p.m.NEXT MEETINGThe meeting was adjourned at 5:05 p.m.ADJOURNMENTPrepared by:Approved by:

Debbie Dennis Administrative Services Coordinator Signature

Date

Applications

Title