



# Coquille Indian Housing Authority

## Completed Projects List

September 30, 2014

Rank/ Class	Activity	Funding		Department	Assignment	Notes
		Source	Year			
1	2013 APR	IHBG	'14	Admin/ Accounting	AC, MC, DD	Due 12/29/13. Public comment 12/3-18/13. Presented to Council 12/11/13. Board approved 12/19/13. Submitted to HUD 12/27/13. HUD acknowledged receipt same day. To General Council 1/18/14. HUD approved 3/11/14.
2	2013 Audit	IHBG	'14	Admin/ Accounting	AC, MC, JW	Year-end financial statements and supporting documentation to Wall & Wall 12/17/13. Fieldwork at CIHA office 1/2-3/14. Board approved 1/30/14. To USDA, HUD, CIT, Dun & Bradstreet, and posted on CIHA webpage 1/31/14. Submitted to Federal Audit Clearinghouse 2/27/14. (Submission delayed by FAC due to computer system changes.)
3	2013 Front Yard Makeover	IHBG	'13 '14	Admin/ Maintenance/ Projects	SP, TM, DD	Front yard makeover funds for one unit allocated in FY13 IHP. 30 single-family rentals eligible. Announced in Mar. and Apr. 2013 issues of Sea-Ha Runner. Entry period began 3/1/13 and closed at 1:00 p.m., 4/25/13. Drawing conducted during HUD onsite monitoring exit interview 4/25/13. Unit 709 selected. Began design work with resident 9/9/13. To designer 10/15/13; final received 10/30/13. Procurement for installation completed 11/13/13. Awarded to C & C Landscape 11/15/13. Work began 2/5/14. Planting and hardscaping completed 2/17/14. Hydroseeding completed 5/2/14.
4	2013 Holiday Gatherings	IHBG/ Non-IHBG	'14	Resident Services	DH, TM	Conducted outreach at four Tribal holiday parties 12/2-8/13.
5	2013 ICDBG ASER	IHBG	'14	Admin	AC, MC, DD	FY13 MBE report to HUD 10/8/13. HUD acknowledged receipt 10/25/13. FY13 ASER to HUD 11/14/13. HUD acknowledged receipt 11/26/13; approved 1/10/14.
6	2014 Board/Council/Staff Onsite Training	IHBG/ Non-IHBG	'14	Admin	AC, DD	SkillPath engaged 4/14/14 to present "Surviving Acts of Extreme Violence" training at The Mill 9:00 a.m.-4:00 p.m., Thursday, August 28, 2014.
7	2014 IHBG Formula Funding	IHBG	'13 '14	Admin	AC	Final FY13 allocation was \$962,973. Preliminary FY14 allocation estimate of \$1,019,676 based on President's budget received 6/3/13. President's FY14 budget \$650M. Senate \$675M. House \$600M. Final FY13 enacted ~\$616M. Estimated reduction due to 2 FCAS conveyances ~\$20,000. O-link meeting held 7/26/13. FFR submitted 7/30/13. HUD acknowledged receipt 7/31/13.

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8	2014 IHBG Formula Funding (cont.)					Council approved o-link MOA 8/24/13. HUD response to FFR received 9/17/13. Final allocation notice of \$1,026,864 received 3/24/14. Updated o-link simulation received 3/25/14. Received and returned funding agreement 4/7/14. Funds released 4/11/14. Received \$16,970 non-program make whole payment from Yurok 4/7/14. First LOCCS draw 5/1/14. Received \$1,301 non-program make whole payment from CTCLUSI 5/5/14.
	2014 IHP	IHBG	'13 '14	Admin	AC, MC, DD	Due 7/18/13. Received revised forms from HUD 4/30/13 and 5/28/13. Participated in IHP/APR training webinar 6/25/13. To Board for approval by poll vote 7/8/13. Presented to and approved by Council 7/11/13. Submitted to HUD 7/11/13. HUD acknowledged receipt 7/12/13. Board ratified poll vote 7/25/13. HUD approved 8/12/13. Final allocation reflected in March 2014 financials to Board 5/1/14.
	2014 Mid-Winter Gathering	IHBG/ Non-IHBG	'14	Admin/ Resident Services	AC, DH, TM	Staffed outreach during MWG activities 1/18/14.
	2014 Tribal Restoration Celebration	IHBG/ Non-IHBG	'14	All	All	Deputy Director represented CIHA on 25th Tribal Restoration Celebration Committee. Board and staff shirts ordered 4/24/14; received 6/2/14. Promotional items ordered 4/28/14; received 6/2/14. Hosted language classes at CIHA office 6/24-25/14. Staffed outreach booth at Plankhouse 6/24-25/14. Field staff assisted with traditional foods event and pow wow.
	2015 IHP	IHBG	'14	Admin	AC, MC, DD	Due 7/18/14. Received revised forms from HUD 6/5/14. Participated in IHP/APR training webinar 6/11/14. To Board for approval by poll vote 7/8/14. Presented to and approved by Council 7/10/14. Submitted to HUD 7/15/14. HUD acknowledged receipt 7/15/14. Board ratified poll vote 7/31/14. HUD approved 8/18/14.
	Commissioner Appointments	IHBG		Admin	AC, BOC, TC	
	• Position 5		'14			Don Garrett appointed 11/20/10; term expires 4/1/14. Board recommended reappointment 2/27/14. Letter to Tribal Chair 3/13/14. Council reappointed 3/22/14.
	• Position 6		'14			Bob More appointed 5/5/11; term expires 4/26/14. Board recommended reappointment 2/27/14. Letter to Tribal Chair 3/13/14. Council reappointed 3/22/14.
15	HUD Onsite Monitoring	IHBG	'13 '14	All	AC, DD, MC, DH, SF, LM	Announced at NWIHA meeting 1/9/13. Formal notice received from HUD 2/13/13. Preliminary document request received 2/19/13; due 3/13/13 and 3/27/13. Pre-monitoring visit conducted 3/6/13. Confidential materials provided to pre-monitoring team

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16 17 18 19 20 21 22 23  Complete	HUD Onsite Monitoring (cont.)					3/6/13. Other materials provided online 3/27/13. Monitoring team onsite 4/22-26/13. No findings, concerns, or material weaknesses noted in exit interview 4/25/13. Draft monitoring report issued by HUD 6/25/13; received 6/27/13. No findings. One concern regarding use of sole source procurement for SMA. Discussed with Council 7/11/13. To Board 7/25/13. Response to HUD 9/13/13. Final monitoring report received 10/18/13 with concern removed. SMMA recommended.
	ICDBG Closeout	IHBG	'14	Admin/ Accounting	AC, MC, DD	FSER and FFR to HUD 1/31/13. Notified of additional FSER requirements 1/8/14. Grant closeout agreement received from HUD 1/12/14; returned 1/17/14. Public comment 1/16-30/14. To General Council 1/18/14. No comment received. Board approved 1/30/14. To HUD 1/31/14. Notice of acceptance and final closeout received 2/3/14.
	Sale and Conveyance	IHBG	'14	Admin/ Accounting/ Resident Services	DH, MC, AC	
	• 2612					Resolution for conveyance approved by Board 2/27/14. Closed 3/18/14. Submitted to BIA for recording 3/19/14.
	• 2630					Resolution for conveyance approved by Board 2/27/14. Closed 2/28/14. Submitted to BIA for recording 3/3/14.
	Sky Garden	IHBG	'14	Admin/ Maintenance/ Projects	LM, SP	Common area between 2651 and 2659. Began design work 2/10/14. Draft received 3/3/14. Final with plant list received 3/12/14. Bark procurement completed 4/8/14; purchase pending work progress. Soil purchased 4/15/14; delivered 4/22/14. Began purchasing plants 4/30/14. C & C Landscape began installation 4/23/14; completed 7/14/14. Bark mulch delivered and installed 8/14/14.
	Section 504 Compliance	IHBG	'08- '14	Admin/ Maintenance/ Projects	AC, DD, LM, SF, EG/HSDW	2605 determined unsuitable for conversion in Oct. 2013.
	• 706					Determined suitable for conversion in January 2014. Preliminary design received 2/26/14. Final design and scope of work received 3/7/14. Procurement completed 4/16/14. Three proposals received of three solicited. Awarded to MAG Construction 4/23/14. Work began 4/28/14; completed 6/6/14.
	Solar Lighting Project	ICDBG/ IHBG	'13 '14	Admin/ Projects	AC, LM, SP, DD	Able to reprogram remaining ICDBG funds per HUD 2/6/13. Discussed ICDBG amendment for installation of solar tubes in low rent units with Board 2/21/13. Received information about amendment process from HUD pre-monitoring team 3/6/13. Formal request to HUD 4/17/13; approved 4/19/13. Published public notice on the Tribe's website 4/22/13, on The World's

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24  25	Solar Lighting Project (cont.)					website 4/23/13, and in The World newspaper 4/23/13 and 4/25/13. Comments due by 5:00 p.m., 5/6/13. Submitted proposed amendment and revised implementation schedule to HUD 6/12/13; approved 7/23/13. Environmental review completed 8/28/13. Procurement completed 8/29/13. Work began 8/30/13; completed 11/15/13.
	Warehouse Replacement Project	IHBG/ Non-IHBG	'13- '16	Admin/ Maintenance/ Projects	AC, LM, DD, SF, DG/BOC	
	• Structural Evaluation					Procurement for structural assessment completed 7/23/13. Stuntzner engaged 10/17/13. Initial site visit 11/12/13. Core samples of slab taken 11/18/13. Field work completed 11/25/13. Report received 1/29/14; to Board 1/30/14. Additional consultation 2/3/14. Supplemental report on demo and salvage received 2/5/14; to Board 2/27/14. Will continue to consult as needed through design phase.

*Anne F. Cook*