

COQUILLE INDIAN HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES

Date: December 15, 2016  
Time: 3:30 p.m.  
Place: Coquille Indian Housing Authority Office  
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held November 3, 2016 and confirmed by electronic notice on December 9, 2016.

Chair Brend called the meeting to order at 3:35 p.m.

CALL TO ORDER

Chair Brend offered the opening prayer.

OPENING PRAYER

Secretary/Treasurer Hunter called the roll. Present were Chair Brend, Vice Chair More, and Commissioners Chase, Garrett, and Rocha. Commissioner Parrish was absent, excused. A quorum was established.

ROLL CALL

QUORUM

CIHA staff members present were Executive Director Anne Cook, Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, Housing Programs Coordinator Dale Herring, Housing Programs Specialist Tracey Mueller, and Projects and Maintenance Technician Scott Platter.

Also in attendance were Tribal Police Chief Scott LaFevre, KRA Secretary Pam Lenox, and Chelsea Sims with Coos Elderly Services.

None.

PUBLIC COMMENT

Minutes of the November 3, 2016 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

MINUTES

Vice Chair More moved to approve the minutes of the November 3, 2016 regular meeting, seconded by Commissioner Garrett. The motion carried unanimously.

Executive Director Cook asked to recess at 4:30 p.m. to take photos of the Board for the Tribal Chair's Mid-Winter Gathering Report.

AMENDMENTS  
TO AGENDA

Accounting reports for September 2016 after year-end adjustments and October 2016, and Maintenance and Resident Services reports for November 2016 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

DEPARTMENT  
REPORTS

The department reports were reviewed and discussed briefly.

Coquille Indian Housing Authority Board of Commissioners  
Regular Meeting Minutes  
December 15, 2016

Vice Chair More moved to accept the Department Reports, seconded by Secretary/Treasurer Hunter. The motion carried unanimously.

Materials from the Kilkich Residents Association meeting held November 14, 2016 and a Tribal Police Department report for November 2016 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE  
REPORTS

KRA Secretary Pam Lenox reviewed topics of discussion at the last Kilkich Residents Association meeting. The Board commended KRA for donating funds to support the participation of non-Coquille Kilkich children in special activities arranged by the Tribal Community Center.

Kilkich Resident  
Association

Tribal Police Chief Scott LaFevre reviewed and responded to questions about recent Tribal Police Department activities. Chief LaFevre shared a photo of CITPD Officer Merritt and K-9 Officer Stormy and a video of CITPD Officer Scoville and new K-9 Officer Ben.

Tribal Police  
Department

Vice Chair More moved to accept the Affiliate Reports, seconded by Commissioner Garrett. The motion carried unanimously.

The meeting was recessed at 4:30 p.m. and reconvened at 4:50 p.m.

RECESS

A Master Projects List dated December 15, 2016; CIHA Financial Management Policy adopted November 3, 2016; memoranda from CIHA Attorney Ed Clay Goodman dated November 14, 17, and 23, 2016 and December 8 and 10, 2016 regarding federal funding, legislative issues, and recent NAIHC activities; and, Dear Tribal Leader (DTL) letters dated November 22, 2016 and December 14, 2016 regarding IHBG regulatory changes and a new coordinated environmental review initiative were presented at the meeting. (Copies attached to these minutes.)

EXECUTIVE  
DIRECTOR'S  
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Commissioner Rocha moved to accept the Executive Director's report, seconded by Secretary/Treasurer Hunter. The motion carried unanimously.

None.

COMMITTEE  
REPORTS

A flyer announcing the 2017 Burns Night Celebration and Dinner event was provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

BOARD  
COMMUNICATIONS

Vice Chair More shared information regarding the upcoming Burns Night Celebration.

