

COQUILLE INDIAN HOUSING AUTHORITY
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

Date: March 30, 2017
Time: 3:00 p.m.
Place: Coquille Indian Housing Authority Office
2678 Mexeye Loop, Coquille Tribal Lands, Coos Bay, OR 97420

Notice: The meeting was scheduled at the regular meeting held February 23, 2017 and confirmed by electronic notice on March 24, 2017.

Vice Chair More called the meeting to order at 3:00 p.m. CALL TO ORDER

Housing Programs Coordinator Dale Herring offered the opening prayer. OPENING PRAYER

Secretary/Treasurer Hunter called the roll. Present were Vice Chair More, and Commissioners Garrett and Rocha. Chair Brend and Commissioners Chase and Parrish were absent, excused. A quorum was established. ROLL CALL

QUORUM

CIHA staff members present were Executive Director Anne Cook, Deputy Director Lyman Meade, Accounting Services Coordinator Marcy Chytka, Maintenance Coordinator Scott Felton, Housing Programs Coordinator Dale Herring, and Housing Programs Specialist Tracey Mueller.

None. PUBLIC COMMENT

Minutes of the February 23, 2017 regular meeting were provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.) MINUTES

Commissioner Garrett moved to approve the minutes of the February 23, 2017 regular meeting, seconded by Secretary/Treasurer Hunter. The motion carried unanimously.

Executive Director Cook requested that a Private Residential Lease Lottery Drawing be added as agenda item 13A and the remaining New Business items be renumbered 13B and 13C. AMENDMENTS
TO AGENDA

Accounting, Maintenance, and Resident Services reports for February 2017 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.) DEPARTMENT
REPORTS

The department reports were reviewed and discussed briefly.

Commissioner Rocha moved to accept the Department Reports, seconded by Secretary/Treasurer Hunter. The motion carried unanimously.

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Materials and draft minutes of the Kilkich Residents Association meeting held March 13, 2017, a Tribal Police Department report for February 2017, and a photo taken March 22, 2017 of damage to the motorized sliding gate across Miluk Drive near the Tribal Equipment Shop were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

AFFILIATE
REPORTS

Executive Director Cook shared that KRA was accepting donations for the silent auction at the Restoration Celebration, which may be held in Medford this year.

Kilkich Residents
Association

Executive Director Cook reviewed and responded to questions about recent Tribal Police Department activities. The electric gate across Miluk Drive had been damaged on March 22, 2017 by a vehicle being pursued by the Oregon State Police in a high speed chase.

Tribal Police
Department

Secretary/Treasurer Hunter moved to accept the Affiliate Reports, seconded by Commissioner Rocha. The motion carried unanimously.

A Master Projects List dated March 30, 2017; materials presented at a Tribal Council workshop held March 8, 2017 regarding CIHA Warehouse Financing Options; PMOSF TDC Determination dated March 22, 2017; memoranda from CIHA Attorney Ed Clay Goodman dated February 22, March 9, 16, 17, and 20, 2017 regarding federal funding, legislative issues, and recent NAIHC activities; Washington Post news article dated March 16, 2017 regarding proposed HUD budget cuts; and, USDOJ Nevada Letter to Moapa Band of Paiutes dated February 16, 2017 regarding Marijuana Manufacturing were presented at the meeting. (Copies attached to these minutes.)

EXECUTIVE
DIRECTOR'S
REPORT

Executive Director Cook reviewed and responded to questions regarding the status of current work priorities, other active items, projects completed since the last report, and recent issues.

Secretary/Treasurer Hunter moved to accept the Executive Director's report, seconded by Commissioner Rocha. The motion carried unanimously.

None.

COMMITTEE
REPORTS

Links to an OPB Oregon Experience article and video entitled "Broken Treaties" were provided in the meeting materials made available to the Commissioners online. (Copy of article attached to these minutes.)

BOARD
COMMUNICATIONS

Prior to the meeting, Chair Brend had asked to share information about an OPB Oregon Experience program the Tribe has participated in entitled "Broken Treaties."

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None.

OLD BUSINESS

NEW BUSINESS

A map of Miluk Drive lot assignments and PRL Program FAQs were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

Private Residential
Leasing Lottery Draw

An application for the Private Residential Leasing Program had been received and screened for eligibility since the last Board meeting. Available lot numbers were placed in a raffle drum and mixed.

Lot 617 Miluk Drive was drawn by Secretary/Treasurer Hunter.

CIHA Resolution HA1702 Approving Conveyance of Mutual Help and Occupancy Home to K'Lynn G. Simpson was provided in the meeting materials made available to the Commissioners online. (Copy attached to these minutes.)

Resolution HA1702 –
Conveyance of Mutual
Help Unit 2632
Mexeye Loop

Commissioner Rocha moved to adopt Resolution HA1702 Approving Conveyance of Mutual Help and Occupancy Home to K'Lynn G. Simpson, seconded by Secretary/Treasurer Hunter. The motion carried.

The CIHA Commissioner Position Description updated February 23, 2017 and CIHA Board Announcement published February 28, 2017 were provided in the meeting materials made available to the Commissioners online. (Copies attached to these minutes.)

Executive Session
to Review
Commissioner
Applications

Commissioner Garrett moved to enter executive session to review Commissioner applications, seconded by Secretary/Treasurer Hunter. The motion carried.

The Board entered executive session at 3:40 p.m. Open session resumed at 3:45 p.m.

Commissioner Rocha moved to recommend to the Tribal Council that Don Garrett and Robert More be reappointed to the CIHA Board of Commissioners, seconded by Secretary/Treasurer Hunter. The motion carried, Commissioner Garrett and Vice Chair More abstaining.

None.

PUBLIC COMMENT

The next regular meeting was scheduled to be held April 27, 2017 at 3:30 p.m.

NEXT MEETING

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A special meeting to finalize arrangements for construction of the Projects and Maintenance Operations and Storage Facility would be called before then if necessary.

The meeting was adjourned at 3:50 p.m.

ADJOURNMENT

Prepared by:

Approved by:

Debbie Dennis
Administrative Services Coordinator

Signature Date

Title